



HENSTRIDGE PARISH COUNCIL

Clerk: Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT

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AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 7th October from 7.30pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence.
2. Declarations of interest.
3. To approve as a correct record the minutes of the previous meeting held on 2nd September 2019.
4. Reports
 - a) To receive any police matters
 - b) To receive County and District Councillor reports
 - c) To receive report from Village Agent

5. To consider the following planning applications:

	Application number	Proposal	Applicant details
a)	19/01043/FUL	The erection of a temporary dwelling (to replace approved temporary caravan) with covered link to existing outbuilding, to be removed when construction of dwelling approved under reference 16/01259/FUL is completed, and retention of shed for storage/workshop use	Land Adjoining Kehyam Cottage, Vale Street, Henstridge, Templecombe, BA8 0SQ
b)	19/01234/FUL	The erection of an agricultural building	Mr Samuel Mogridge, Land OS 3200, The Marsh Camp Road, Henstridge, Templecombe
c)	19/02343/S73	Application to vary conditions 2 (approved plans) and 3 (amend wording) of planning approval 18/01128/FUL	Deanne Tremlett, Barn At Sally Lovells Lane, Henstridge, Templecombe, Somerset, BA8 0NE
d)	19/02611/FUL	The erection of a secure storage building.	Land Off The Marsh Camp Road Henstridge Templecombe Somerset BA8 0TG

6. Recent SSDC Area East planning decisions:

Application number	Proposal	Applicant details	Current status
19/02102/HOU	Alterations and the erection of a single storey rear extension, retaining wall and loft conversion.	Lynton, Vale Street Henstridge Templecombe BA8 0SQ	Application Refused
19/01687/FUL	The erection of an extension to existing agricultural building to provide a covered feed area.	Quarry Farm Sherborne Road Henstridge Templecombe BA8 0PH	Application Approved

7. Council matters

- a) To review Recreation Ground Rules and Regulations
- b) To receive an update on the BMX Pump Track
- c) To review Terms of Reference for Parish Council Representatives
- d) To review earmarked reserves and to agree any changes
- e) To review Standing Orders and amend if required
- f) To adopt new Code of Conduct based on the updated NALC model dated May 2018
- g) To consider obtaining a charity Air Ambulance Clothes Bank for the Village Hall Car Park
- h) To consider unclear road signage at Church Street and ongoing Highways Issues (JR)
- i) To note circulation of Open Spaces Committee meeting minutes
- j) To note the date of the next village Litter Pick as Saturday 16th November
- k) To note circulation of SALC Cllr training dates and confirm attendance including Cllr Essentials Training
- l) To consider overgrown trees and shrubs outside property on A30 (SC)
- m) To hear matters arising from playground, skate park and outdoor gym inspection reports
- n) To receive reports from representatives (Allotments, CSW, Footpaths, Tree Warden, VHMC, Other) and provide guidance as appropriate

8. Finance

- a) To consider upgrade of Parish Council printer
- b) To note receipt of the completed Annual Governance and Accountability Return 2018-19 from the external auditor and that no action is required
- c) To consider community grant applications from the Village Hall and Youth Club
- d) To consider amount to donate to the Poppy Appeal and raise a cheque for agreed amount
- e) To note transfer of £10,000 from Parish Council Reserve Account to Parish Council Current Account
- f) To approve the cashbook and bank account reconciliation for the current account to 22nd August 2019 as presented
- g) To approve the following accounts for payment and two signatories for cheques;

Supplier/Contractor	Narrative	Amount
bOnline	Village Hall Broadband	£32.57 (DD)
Staff	Salary September 2019	£1192.25
Staff	Salary September 2019	£85.33
Staff	Salary September 2019	£44.49
HMRC	PAYE/NI	£163.54 (DD)
Staff	Expenses September 2019	£71.80
ICO	Annual GDPR Fee	£40 (DD)
Glasdon	White Gates for Yenston	£1,852.70
Carolyn Nichols	Reimbursement for Key Cutting	£10.00
Ring Street Filling Station	Fuel	£42.67
Milborne Port Computers	Laptop and Data Transfer	£445.99
The Great Outdoor Gym Company	Gym Signage	£342.00

9. Communication

- a) To consider email from resident regarding proposal for pedestrian use on the A357
- b) To consider email from Charlton Horethorne Parish Council regarding sharing the cost of purchasing a Speed Indicator Device
- c) To consider response to Independent Review into Local Government Audit
- d) To consider email regarding Explorers Preschool

10. Date of Next meeting –The next Parish Council meeting will be held on **Monday 4th November 2019**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by 9.00am on Friday 25th October 2019.

11. Exclusion of Press and Public: To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information relating to an employee.

12. To note the three probationary period for the Parish Clerk has ceased and approve continuation of employment



Emma Curtis
Parish Clerk