

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 6 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Henstridge Parish Council**

County area (local councils and parish meetings only): **South Somerset**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Emma Curtis - Parish Clerk/RFO**

Date: **06/04/2021**

	£	£
Balance per bank statements as at 31/3/21		
UTB Current	£ 5,505.78	
UTB Reserves	£ 113,571.60	
		£ 119,077.38
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/21		
		-
Net balances as at 31/3/21 (Box 8)		<u>£ 119,077.38</u>