



HENSTRIDGE PARISH COUNCIL

Clerk: Emma Curtis, 14 Everlanes Close, Milborne Port, SHERBORNE, DT9 5FT
Tel: 01963 250015 **Mob:** 07745 270285
e-mail: clerk@henstridgeparishcouncil.org.uk
www.henstridgeparishcouncil.org.uk

AGENDA

The next meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Monday 1st November 2021 at 7.30pm.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. Apologies for absence

2. Declarations of interest (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)

3. To approve as a correct record the minutes of the previous meeting held on Monday 4th October 2021

4. To note circulation of the Actions from Meeting list and discuss any matters arising

5. Reports

- a) To receive any police matters
- b) To receive County and District Councillor reports

6. Planning

a) To consider planning applications:

Application number	Proposal	Applicant details
21/02899/FUL	Construction of agricultural barn	Copse House, Landshire Lane (West), Henstridge
20/02530/FUL Amended Plan/Additional Information	Alterations, conversion and extension of existing takeaway/restaurant (Use Class E(b)) to Funeral Service Establishment (Use Class E(c))	India Cottage Restaurant and Take Away, Shaftesbury Road, Henstridge

b) To note the following SSDC planning decisions:

Application number	Proposal	Applicant details	Decision
20/03507/COL	Certificate of Lawfulness application for the proposed use of land for siting of 120 touring caravans.	Henstridge Sport And Leisure Marsh Lane Henstridge BA8 0TG	Application Refused

c) To note response from Barratt David Wilson Homes and consider response

d) To note email from SSDC regarding the Phosphates Strategy

e) To note email from SSDC regarding South Somerset Five Year Housing Land Supply 2021-2026

7. Finance

- a) To consider draft 2022/2023 budget and precept
- b) To consider earmarked reserves document and its presentation
- c) To note circulation of the Quarter 2 budget report
- d) To approve the cashbook and bank account reconciliations for the current account and reserves account dated 30th September 2021
- e) To consider grant application from the WI for bulbs at Oak Vale Wood
- f) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise:

Supplier/Contractor	Narrative	Amount
Staff	Salary	£1,120.20 (SO)
Staff	Salary	£104.00 (SO)
Staff	Salary	£58.33 (SO)
Staff	Clerk October Expenses	£99.44
HMRC	PAYE & NI	£303.10 (DD)
Poppy Appeal	Poppy Wreath	£45.00
Henstridge Village Hall	Room Hire	£29.00
SES	Annual Remote CCTV Viewing	£30.00
Carolyn Nichols	Flowers for War Memorial Bed	£15.00

8. Council Matters

- a) To consider agenda layout and process for requesting agenda items at meetings (Clerk/Chairman)
- b) To approve Highways document and letter and receive any updates (Cllr Gaymer)
- c) To consider the Parish response to Climate Change (Cllr Howlett)
- d) To consider setting up a working party to look at producing an Emergency Plan (Cllr E Graham)
- e) To receive feedback from the Somerset Local Government Reform Conference (Clerk/Chairman)
- f) To receive an update on the new play area and plans for official opening (Clerk/Cllr C Nichols)
- g) To receive an update from the Queens Platinum Jubilee working party (Cllr E Graham)
- h) To receive an update on the removal of the Leylandii hedging (Clerk/Cllr C Nichols)
- i) To receive an update from the Village Hall working party (Cllr C Nichols)
- j) To hear any matters arising from play area, skate park, BMX Pump Track and green gym inspection reports (Clerk)
- k) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate (Representatives)

9. Exclusion of Press and Public: To consider exemption of press and public for remainder of the meeting under Public Bodies Admission To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the Council will be considering confidential HR information.

- a) To note conclusion of Handyman and Clerk's appraisals and consider any issues arising

10. Date of Next meeting: To confirm the date of the next Henstridge Parish Council meeting as **Monday 6th December 2021**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 26th November 2021**.



Emma Curtis
Parish Clerk