



HENSTRIDGE PARISH COUNCIL

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Draft Minutes of the meeting of Henstridge Parish Council held on Monday 6th December 2021 at 7.30pm at Henstridge Village Hall

Present: Cllrs - Ken Courtenay (Chair), David Nichols, Carolyn Nichols, Elspeth Graham, Adrian Gaymer, Barry Howlett, Michael Player, Jane Rose, John Graham and Dennis Finch (after co-option)

Also Present: District and County Cllr William Wallace

Clerk: Emma Curtis

There were 8 members of the public in attendance. **The meeting opened at 7:43pm**

- 1. Apologies for absence:** Received from Cllr Andrew McMillan, Cllr Hayward Burt, Cllr Simon Cullum and Cllr Peter Crocker.

RESOLVED: It was proposed and agreed to approve the reasons for absence as reported.

- 2. Declarations of Interest:** None received

- 3. To approve as a correct record the minutes of the previous meeting held on Monday 1st November 2021:**

RESOLVED: It was proposed by Cllr C Nichols and agreed unanimously to approve the minutes of the meeting held on Monday 1st November 2021 as a true and accurate record of the meeting.

- 4. To note circulation of the Actions from Meeting list and discuss any matters arising:**
Circulation of the Actions List was noted. The Clerk confirmed that all Actions had been undertaken.

5. Reports

- a) **To receive any police matters:** The Clerk referred Cllrs to the report circulated prior to the meeting. Cllr Gaymer queried speed watch figures and information as the link provided by PCSO Mortimer did not open. The Clerk was requested to obtain a workable link.
- b) **To receive County and District Councillor reports:** Cllr Wallace confirmed that the Secretary of State had approved the formation of the new unitary authority which will start in May 2023 with a shadow council from May 2022 following elections. Cllr Wallace stated that the unitary authority appeared to be generally welcomed by the public as it will save money and be less confusing.

- 6. Co-option of new Councillor:** To consider application and proceed with Co-option:
Cllrs considered the application received from Dennis Finch.

RESOLVED: It was proposed and unanimously agreed to co-opt Dennis Finch onto the Council and following the signing of his Declaration of Acceptance of Office he joined the meeting.

7. Planning

- a) To consider planning applications:

Application number	Proposal	Applicant details
21/03158/HOU	Erection of first floor extension over garage	1 Silvertown, High Street, Yenston, Templecombe

RESOLVED: It was proposed and agreed to recommend approval of this application with no objections.
Action: 061221/1 Parish Clerk

21/03369/REM	Reserved matters application for approval of appearance, landscaping, layout and scale, following outline approval 17/03029/OUT for construction of 130 homes, sustainable drainage infrastructure, open space and play areas, internal roads, paths and parking, landscaping and associated plant and infrastructure	Land OS 5439, Part Townsend Green, Henstridge, Templecombe
RESOLVED: It was proposed and agreed to recommend refusal of this application based on a number of items expressed by Cllrs (see below). It was further proposed and agreed that the formal response would be drafted by the Clerk and be confirmed via email by Cllrs prior to the deadline of 10 th January 2022. Action: 061221/2 Parish Clerk		

The Clerk confirmed that an extension for observations had been agreed with SSDC. Cllrs discussed the Reserved Matters application in detail and expressed a number of concerns including highways standards, play area management, access, construction traffic, parking for displaced traffic and lack of parking, lack of sustainable/climate facilities, walkway to Stalbridge, social and affordable housing numbers, management company and the Construction Environmental Management Plan. Cllr Courtenay shared a draft response which highlighted three main areas for objection. It was noted that the s016 agreement appeared not to have been considered in consultation with the Parish Council and the Clerk was requested to follow this up.

Action: 061221/3 Parish Clerk

b) To resolve to invite Barratt David Wilson Homes to participate in a remote meeting to address any questions on the Reserved Matters application:

It was noted that this meeting would be an informal meeting and not a formal decision making Parish Council meeting. The Clerk confirmed that Barratt David Wilson Homes had requested an agenda with specific questions to be answered. Cllr D Nichols asked whether the meeting could be recorded. It was agreed that all questions to be asked be submitted to the Clerk in a timely manner.

RESOLVED: It was proposed and agreed to liaise with Barratt David Wilson Homes to arrange an informal remote meeting to answer questions on the Reserved Matters application.

Action: 061221/4 Parish Clerk

c) To resolve, in view of the exceptional nature of the subject, to request our County Councillor and Somerset County Council Highways Department to ensure that the Parish Council and Henstridge residents are given the opportunity to comment on the proposed measures to discharge Condition 10 iii of Appeal Decision APP/R3325/W/18/3197690 dated 20th November 2018:

Cllr D Nichols suggested that the Council should demand to meet with Somerset Highways in person to discuss matters fully so that identified issues cannot be ignored. This was reiterated by Cllrs agreeing that a meeting in person walking the highways route in Henstridge would be more beneficial so that a consultation could be undertaken. Cllr Wallace confirmed that he would fully support the request for an onsite meeting.

RESOLVED: It was proposed and agreed that in view of the exceptional nature of the subject, to request our County Councillor and Somerset County Council Highways Department to ensure that the Parish Council and Henstridge residents are given the opportunity to comment on the proposed measures to discharge Condition 10 iii of Appeal Decision APP/R3325/W/18/3197690 dated 20th November 2018 and to request a meeting in person in Henstridge.

Action: 061221/5 Parish Clerk

d) To note the following Advice of Appeal Receipt:

Application number	Proposal	Applicant details
21/01026/HOU APP/R3325/D/21/3280558	Demolition of side store and the erection of a single storey detached garage	Hardings Bungalow, Camp Road, Henstridge, Templecombe,

Noted.

e) To note the following SSDC planning decisions:

Application number	Proposal	Applicant details	Decision
20/01212/OUT	Outline application with access and layout to be determined (all other matters reserved) for 1no. detached dwelling house and detached garage. Formation of new access and new detached garage for existing house.	Whitchurch Manor House, Whitechurch Lane, Henstridge, Templecombe	Application Permitted with Conditions

Noted.

8. Finance

a) To receive any feedback from the finance working party:

The Clerk reported that due to sickness the planned meeting had been postponed and would take place on Friday 7th January in readiness for the Parish Council meeting taking place on Monday 10th January when the budget and precept would be agreed.

b) To note budget and precept will be agreed at the January meeting once tax base figures have been received from SSDC on 18th December:

Noted. It was agreed that the budget and precept would be agreed at the January meeting in readiness for submission to SSDC by the deadline of 28th January 2022.

c) To note income of £54,032.00 from Viridor Credits:

The income was noted. The Clerk confirmed the s106 funds for the play area were yet to be received from SSDC despite chasing up and the relevant documentation being provided.

d) To approve the cashbook and bank account reconciliations for the current account and reserves account dated 31st October 2021 and 30th November 2021:

RESOLVED: It was proposed and agreed to approve the bank reconciliations as presented and Cllr E Graham signed as approved.

e) To approve the following accounts for payment to be paid via internet banking and agree two signatories to authorise:

Supplier/Contractor	Narrative	Amount
Staff	Salary	£1,179.88 (SO)
Staff	Salary	£109.30 (SO)
Staff	Salary	£61.25 (SO)
Staff	November Expenses	£124.91
HMRC	PAYE & NI	£451.76 (DD)
Magna Metal Craft	Arch for Talking Bench	£400.00
Parish Online	Subscription	£118.80
Steve Burrows Training	Family Fun Day	£440.00
SLCC	Practitioners Conference 2022	£90.00
Stalbridge Building Supplies	Handyman Materials	£31.21
Mrs S Latimer	Reimbursement for bunting materials	£180.84
Village Hall	Room Hire	£71.50
Somerset Playing Fields Association	Affiliated Membership	£15.00
SALC	Finance Training	£30.00
SALC	Budgeting Effectively	£50.00
SSCAT	Contribution to SSCAT	£350.00
Blackmore Vale Forge	Christmas Tree Brackets	£234.00
Mr A McMillan	Reimbursement for ankerbolts	£17.28
SSDC	Ranger Labour	£692.64
Robin Chapman Ltd	Installation of electric cable & trench	£917.40
The Play Inspection Company	Annual Inspections	£150.00
J.A. Stewart Tree Surgery	Tree & Hedge Removal	£9,840.00
Grass Roots	Christmas Trees	£300.00
Elan City	Speed Indicator Device	£2,434.00

Harrington Catering Equipment	Dishwasher for Village Hall	£3,302.40
Flagpole Express	Flags for Flagpole	£273.24

RESOLVED: It was proposed and agreed to approve the payments as presented and that Cllr D Nichols and Cllr C Nichols would authorise.

9. Council Matters

a) To receive any update from the Somerset Bus Back Better Representative:

The Parish representative Sue Latimer provided an in-depth report on the initiative including statistics and information on aims of the scheme including making bus services greener, faster, and more reliable and affordable.

b) To consider extension of lease to the Village Hall Management Committee:

Cllr C Nichols reported that this issue had been raised during the Village Hall Working Party meetings as the lease runs out in 2030. It was agreed that as the Parish Council would be applying for any grant funding the renewal of the lease wasn't as urgent as first thought and it was agreed to put the item in abeyance until firmer plans for a new Village Hall had been agreed.

c) To resolve to upgrade our website hosting to SSL (https) for £35 per annum, note circulation of the updated NALC Website and Accessibility Publishing Guidelines and adopt Accessible Documents Statement:

RESOLVED: It was proposed and agreed to upgrade the website hosting to SSL (https) for £35 per annum and adopt the Accessible Documents Statement as provided.

Action: 061221/6 Parish Clerk

d) To receive any update on the Parish response to Climate Change:

Cllr Howlett reported there was no update as the joint meeting was yet to take place due to conflicting diaries and trying to agree an appropriate time to meet.

e) To receive feedback from the Unitary Somerset Authority briefing held in Wincanton:

Cllr Courtenay stated he had attended the meeting and attendees considered what Local Community Networks may do in the future and how they may be formed. It was noted that a pilot scheme would be starting in next few months, involving Henstridge, dealing with youth and social care.

f) To note consent from the DLUHC to discharge the Furge Lane Field as designated allotment land: Councillors noted approval had been given from the DLUHC to discharge the Furge Lane Field as designated allotment land. The Clerk confirmed that the working party would reconvene soon to look at options for use of the field.

g) To consider remedial works required at recreation ground:

Cllr C Nichols confirmed that the trees had now been removed but that prior to replanting remedial work was required to improve the ground and condition of soil as it is impoverished and full of concrete. Cllr C Nichols stated that she and the Clerk had met with SSDC to discuss the works and requested that approval was given to seek quotations which it was estimated would be around £2,000. Cllr E Graham suggested that signs be erected on the site to inform residents that replanting would be happening in due course.

RESOLVED: It was proposed and agreed to move forward with gaining quotes for remedial works to be undertaken as soon as possible.

Action: 061221/7 Parish Clerk

h) To receive any update from the Queens Platinum Jubilee working party:

Cllr E Graham reported that preparation had slowed down on the Jubilee celebrations with Christmas approaching but that as a side note she and the Clerk had finalised the preparations for Operation London Bridge. Cllr Courtenay asked on the status of the flagpole and the Clerk reported that after the first two going missing between supplier and courier a third had now been dispatched.

i) To receive any update from the Village Hall working party:

Cllr C Nichols reported that the manager of The Balsam Centre was now part of the working party and would bring great knowledge and expertise. Cllr Nichols stated that the group was working on a business plan and another meeting was being held later in December.

j) To note circulation of the annual inspection reports for the skate park, BMX pump track and green gym and certificate and report for the new play area and to hear any matters arising:

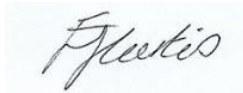
The Clerk reported that no major issues had arisen during the annual inspections and that the grand opening of the play area had been a successful event with large numbers of children and their families in attendance. Cllr Courtenay reported that remedial works on the BMX Pump Track had been completed.

k) To receive reports from representatives (VHMC, Footpaths, Tree Warden, CSW, Youth, Other) and provide guidance as appropriate (Representatives):

SID: Cllr D Nichols stated that the SID had been trialled in one location but that more work was required and then the project needed to be undertaken by those Cllrs who are Chapter 8 trained.
Youth Club: Cllr Rose suggested it would be useful for Cllrs to attend a Youth Club session to become more informed. It was agreed to put on the January agenda to agree on Cllr attendance.

10. Date of Next meeting: The date of the next Henstridge Parish Council meeting was confirmed as **Monday 10th January 2022**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Friday 31st December 2021**.

The meeting closed at 9:06pm.



Emma Curtis
Parish Clerk

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