



HENSTRIDGE PARISH COUNCIL

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AGENDA

The Parish Meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday 1 October 2024 from 7.00pm.

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 3 September 2024.** (Local Government Act 1972 Sch 12).
- 4. To approve as a correct record the minutes of the Extraordinary Meeting, held on the 21 August 2024.** (Local Government Act 1972 Sch 12).
- 5. To note the Actions from the 3 September Meeting and discuss any matters arising**

4/10/22 8b	To receive an update on VH PV solar panels and decision reached by Village Hall Committee.	Cllr T Cowles Ongoing
6/12/22 9g	Cllr Thompson: Time critical in preparation for Winter. Cllr Thompson to provide quotes electronically to the Clerk with copies to all Cllrs by the 6.9.24 to enable timeliness of work to start before the winter in order to reduce flooding risks in winter.	Cllr Thompson Time Critical
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved.	Cllr Thompson ACTION: Post completion of work above
3/10/23 8I	To receive a proposal with to increase the Parish Council prices for burial, Interment, memorials and resolve to extend the path through the parish cemetery.	Clerk ONGOING
3/10/23 9d	To receive quotes for the website initiative to create a community hub.	Cllr E Graham and Clerk
3/9/24 12e	RFO to establish provision to budget for a community website with development and delivery costs of between £5k- 10K for 25/26	RFO

	identifying the price this may have on reserves and/or precept										
3/9/24 9b	To receive options to enhance the level of highway maintenance services including daily rate costs by Unitary Provider. <table border="1"> <thead> <tr> <th colspan="3">Proposed Rates</th></tr> <tr> <th>Monday to Friday</th><th>Saturday</th><th>Sunday</th></tr> </thead> <tbody> <tr> <td>£684.71</td><td>£778.41</td><td>£935.72</td></tr> </tbody> </table> The rates are based on: • 2 No operatives (8 hr days) • Vehicle up to 7t (inc fuel) and small tools	Proposed Rates			Monday to Friday	Saturday	Sunday	£684.71	£778.41	£935.72	Cllr Gaymer Agenda item
Proposed Rates											
Monday to Friday	Saturday	Sunday									
£684.71	£778.41	£935.72									
3/9/24 11h	To note confirmation of a Data Protection registration certification.	Clerk									
3/9/24 12c	To confirm date of water fountain installation of meter.	Cllr J Graham									
2/7/24 K	To arrange a quote for ongoing maintenance of CCTV equipment	Cllr Smith and Clerk									
4/6/24 8e	Public priorities for the Committees i) Clerk to allocate priorities to respective committees ii) Publish presenting themes on notice boards across parish iii) Publish article on Annual Parish Meeting in WOT's On iv) Publish article in WOT's On to seek wider responses from residents to ensure representative	Chair and Clerk ONGOING									

6. Reports

- a) **To confirm who has accepted the invitation from Clare Moody, Avon and Somerset Police and Crime Commissioner on the 9th October in Yeovil to help shape policing in this locality.** <https://www.avonandsomerset-pcc.gov.uk/news/2024/07/pcc-clare-moody-asks-people-across-avon-and-somerset-to-help-shape-policing-in-their-area/> . **Cllr Gaymer**
- b) **To receive Cllr Clark's Unitary Authority report for October.**

7. Planning

- a) **To receive** an update on Barrett's Appeal scheduled for the 8th October. **Cllr Gaymer, Cllr Courtenay, Cllr Petheram.**
- b) **To receive** an update on the application for Lawful Development Certificate Barratt Homes **24/01183/COL.** **Cllr Gaymer, Cllr Courtenay, Cllr Petheram.**
- c) **To receive** the letter of response from Somerset Council regarding the complaint made by the PC and **AGREE** to complain to the Ombudsmen regarding the handling of Barrett's application and the discharge of condition 10 iii, outlining procedural unfairness, lack of transparency, irrationality and disregard by Officer of Somerset for pedestrian safety. **Cllr Petheram**

- d) To **AGREE** a question and answer (Q&A) document outlining the history, steps taken by the PC to represent the interests of the Parish and the impact for residents on the discharge of Condition 10 iii. **Rationale:** To keep residents of the Parish informed of current status of the application and options available to the PC. **Cllr Smith**
- e) To **receive** an update on developments with **23/01470/OUT** Townsend Farm 52, including new plans showing visibility splays and HGV tracking **Cllr Petheram**
- f) **Planning Applications: No new planning applications received.**

Application number	Proposal	Applicant Details

d) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
24/01425/FUL	Conversion of an Agricultural Barn to a Dwelling. Location: Land At Rhodes House Farm Landshire Lane Henstridge Dorset BA8 0SD	Mr. Chris Barnes	Approved
23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Awaiting decision
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision

e) To **RECIEVE** any further updates regarding any ongoing or new Highways concerns

8. Finance

- a) To **APPROVE** the October 2024 payment schedule accounts for payment via internet banking and agree signatory to authorise.

OCTOBER 24 Payment Schedule			
INVOICE	PAYEE	PARTICULARS	AMOUNT
1	STEVE BURROWS TRAINING	HENSTRIDGE FAMILY PLAY DAY	£ 260.00
2	PKF LITTLEJOHN	ANNUAL EXTERNAL AUDIT	£ 378.00
3	TIMEBACK ACCOUNTS	PAYROLL AUG24 INV 6728	£ 18.00
4	STALBRIDGE BUILDING SUPPLIES	270116 & 267731	£ 57.18
5	RING STREET FILLING STATION	FUEL (TERRY PULLING)	£ 24.00
6	J GRAHAM	LADDER	£ 86.98
7	PLAY INSPECTION COMPANY	ANNUAL INSPECTION INV 71667	£ 180.00
8	SOMERSET LANDSCAPES LTD	RANGER AUG24 SLL34938	£ 528.00
9	HENSTRIDGE VILLAGE HALL	MEETING HVH-1621	£ 16.00
10	FOOT ANSTEY	LEGAL ADVICE - PLANNING INV 11364523	£ 4,500.00
11	MR GREGORY JONES K.C.	CLUED ADVICE REF 96041	£ 300.00
PAYMENTS FOR REPORT			
	STAFF	SALARIES AND EXPENSES	TBA
	MR T PULLING	GROUND MAINTENANCE	£ 111.93
TOTAL MONTH PAYMENTS			OCT 24 £ 6,460.09

- b) To **APPROVE** the payment of salaries and expenses
J FERGUSON : £591.26
A LEE : £988.31

L PETERS : £288.77
 HMRC : £448.73
TOTAL : £2317.07

- c) To **NOTE** receipts for August and September 2024

<u>Receipts AUGUST 24 for REPORT</u>		
RECEIVED	PARTICULARS	AMOUNT
CEMETEREY	MEMORIALS	£ 216.00
<u>TOTAL RECEIPTS</u>	<u>AUGUST 24</u>	<u>£ 472.98</u>

- d) To **NOTE** the audit conclusion and arrange publication on the website.
Cllr Howlett
- e) To **NOTE** the draft budget for 2025/26 in preparation for discussion with Cllrs at the PC meeting in November. **Cllr Howlett**
- f) To **AGREE** to investigate to replace damaged village gateway sign **Cllr Finch**
- g) To **AGREE to use the enhanced Highway Maintenance Pilot**

Proposed Rates		
Monday to Friday	Saturday	Sunday
£684.71	£778.41	£935.72

Cllr Gaymer

- h) Allotment Improvements and Community Space **Cllr Howlett**
- a) Request for Council to **AGREE** to engage with the Community Payback Team.
- b) Request for Council to **AGREE** to apply for grants from Somerset Social Investment Programme and RSPB/RHS
- c) To **AGREE** to the use of the allocated reserve funds for the allotment, £2,500 for initial project scope designated in March 2023.
- d) **AGREE** to the use of these funds to provide toilet facilities for the Community Payback Team. £50/week

9. Council Matters

- a) To **APPROVE** the request from the Village Hall to site a lockable commercial waste bin in the rear of the car park away from the building. **Cllrs deferred this item from the last meeting. Cllr Smith**
- b) To **RECEIVE** reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting to be included for discussion)**
- c) To **NOTE** that the VH Committee will be repairing damage to the outside woodwork, repainting with mahogany stain and replacing a wood and felt roof over the storage container and wooden cladding externally. **Cllr Smith**

- d) To **NOTE** outcomes of any actions undertaken by the LCN. **Cllr Courtenay**
- e) To **NOTE** Parish Key Events (**Cllr E Graham**)
- f) To **REVIEW** risk register and identify any amendments/additional risks
Cllr Finch
- g) To **AGREE** items for the next meeting (**Cllr Smith**)
- h) To regrettably accept the resignation of Cllr E Graham (**Cllr Smith**)

10. To AGREE future dates of PC meetings to accommodate financial bank reconciliation.

11. Exempt Session – Exclusion of the Press and Public

The Council is recommended to resolve that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. Appraisal outcome and salary review of employee: ACTION Cllr E Graham

Ann Lee Parish Clerk