



HENSTRIDGE PARISH COUNCIL

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MINUTES

The Parish Meeting of Henstridge Parish Council held at the Village Hall, Ash Walk, Henstridge on Tuesday 2 July 2024 from 7.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak.

1. **Welcome: Cllr Smith welcomed everyone**
2. **Open Session:** The Chair opened the session at 7.03pm by inviting **Mr Ashley Shirlin** to give a detailed report on the success of the village fete that has been sponsored by way of a £750 grant allocated by the Parish Council in December 2023. Mr Shirlin referred to his report that had been circulated to Cllrs prior to the meeting. He stated that all objectives had been achieved (1. Not to make a loss; affordability for families; include as many Henstridge clubs as possible and produce a traditional village fete atmosphere. A total of 1,500 people attended the event. There were 32 stall holders (22 of whom were from Henstridge Parish). A profit of £900 had been generated which will be used for the fete scheduled to take place in 2025. Despite windy weather and a storm, there had not been any adverse incidents at the event. Next year the Committee will invest in a more robust marquee and improve signage. Mr Shirlin thanked all Committee members for their assistance in driving this success. He also thanked the PC for their donation that has seed funded next year's event. The Chair congratulated and thanked Mr Shirlin for all his support in leading this project. The open session closed at 7.09pm.
3. **Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)). **Cllr Courtenay, Cllr Nicola Clark. Cllr Peter Thompson was absent.**
4. **Present: The Clerk and 1 member of the public.**
5. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct) **None declared**
6. **To approve as a correct record the minutes of the Annual Parish meeting, held on the 15 May 2024.** (Local Government Act 1972 Sch 12). **Proposed Cllr Cowles, seconded by Cllr Gaymer, unanimously approved. Signed by the Chair.**
7. **To approve as a correct record the minutes of the Parish meeting, held on the 4th June 2024.** (Local Government Act 1972 Sch 12). **Proposed Cllr Howlett, seconded by Cllr Scard, unanimously approved. Signed by the Chair.**
8. **To approve as a correct record the minutes of the extraordinary meeting held on Tuesday 14 June 2024.** (Local Government Act 1972 Sch 12).

Proposed Cllr Gaymer, seconded by Cllr Petheram, unanimously approved. Signed by the Chair.

9. To note the Actions from the Meeting and discuss any matters arising

4/10/22 8b	To investigate VH PV solar panels and progress with Village Hall Committee.	Cllr T Cowles Ongoing
6/12/22 9g	Flooding issues in Oak Vale Wood i)To learn further progress from volunteers to clearing the second half of the path for a mini digger to enable site access. ii)To provide two formal quotes by post or email to the Clerk prior meeting.	Cllr Thompson ACTION: To be discussed at Open Spaces Committee on the 24 July 24
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved.	Cllr Thompson ACTION Post completion of work above
5/9/23 8biv	To establish if the Council will empty an extra dog excrement bin for the PC cemetery before committing to purchase. a) For discussion at OSC 24 July 2024	Cllr Scard (Open Spaces Committee)
3/10/23 8l	To receive a business case with recommendations for increasing the Parish Council prices for burial, Interment, memorials.	Clerk ONGOING
3/10/23 9d	To receive progress on website initiative following meeting with the website developer. Cllr E Graham reported that a meeting has taken place and progress will increase following the Village Fete.	Cllr E Graham and Clerk ONGOING
4/6/24 5a	To contact the local constabulary to discuss the timeliness of police report. Clerk to use link supplied to enable the details of local crime data. The Clerk to activate on receipt.	Cllr Smith and Clerk COMPLETE
4/6/24 5b	Unitary Authority Reporting Map for drain issues to be located on the PC website	Clerk COMPLETE
4/6/24 8e	Public priorities for the Committees i)Clerk to allocate priorities to respective committees ii)Publish presenting themes on notice boards across parish iii) Publish article on Annual Parish Meeting in WOT's On iv)Publish article in WOT's On to seek wider responses from residents to ensure representative	Chair and Clerk ONGOING
14/6/24	Clerk to instruct Foot Anstey to proceed with legal advice for 24/01183/COL	Clerk COMPLETE

10. Reports

- a) To receive a police report None received.
- b) To note Unitary Councillor support from Cllr Nicola Clark and accept reporting may be suspended during purdah. The Clerk explained that it is anticipated that a report would be forth coming in August.

11. Planning

- a) To receive an update on application for Lawful Development Certificate Barratt Homes 24/01183/COL. Cllr Gaymer.

Cllr Gaymer reported that there was little to report. The KC has now drafted a letter to Somerset Council and Planning department. Cllr Gaymer stated that the case officer for the Council, Catherine Pearce has left the Council. This means that the history and appreciation of the complexity of this case have been lost. He noted that if the appellant is successful with the certificate they can build. If they don't receive the certificate they can appeal. If they do not appeal permission to build will be lost.

He reported that in the meantime, the appellant has now appealed on 5 different issues. This makes this more complicated and challenging for individuals of the parish to object. Catherine Pearce had advised that the Officers were not legally required to consult members of the public about the appeal, but Cllr Gaymer stated that members of the public were being encouraged to voice their opinion via the planning portal against each of the Appeal documents. He stated that the Appeal Inspector needs to be aware of the tactic that the appellant has adopted. The PC will expose this in their letter of objection by the 24th of July. He explained that the PC need to decide if the PC want to be present at the appeal under Rule 6. By applying for this status (having a special interest) the PC would have the opportunity of seeing all the Appeal papers and be able to put their case forward and cross examine parties present, as well as being subject to cross examination ourselves.

The date for the appeal is scheduled for 4 days starting on the 8th of October. Cllr Petheram stated that the Appeal Inspector must be made aware that the planning reference numbers are all inextricably linked and examines the history of the case. Furthermore, she recommended that Cllrs go individually on the system against each appeal document and state that the Planning Officer, Catherine Pearce told the PC that it wasn't necessary to comment on these as the 226 previous comments would stand.

Cllrs concluded that:

1. A letter of objection from the PC needs to be submitted by the 24 July. **ACTION CLERK on behalf of the PC**
2. Proposal that the PC will apply under Rule 6 for status at the appeal. Proposed Cllr Gaymer, Seconded Cllr Petheram, unanimously agreed.
3. Proposal that Cllr Courtenay will be the Rule 6 individual. Proposed by Cllr Smith, seconded by Cllr Howlett.

4. Proposal that Cllr Gaymer will be in reserve Proposed by Cllr Petheram, seconded by Cllr E Graham, unanimously agreed.

Cllrs noted that they need to notify the Appeal inspectorate which Cllr will be the rule 6 nominated individual 7 days before the meeting on the 29 July.

ACTION CLERK to advise the Council and on behalf of the PC

5. Proposal to allow Cllr Gaymer, Courtenay, Cllr Petheram and Cllr Smith to respond on behalf of the full Council on these matters.
Proposed by Cllr Steel, seconded by Cllr Rose, unanimously agreed.

- b) Proposal:** To prepare and publish an update on the 24/01183/COL application for residents using a variety of communication modes. **Cllr J Graham.**

Rationale: To keep residents of the Parish informed of status of the application and options available to the PC.

Financial Implications: None.

Recommendation: That Council keeps residents of the Parish and surrounding area aware of the appeal status.

Proposed Cllr J Graham Seconded by Cllr E Graham Unanimously agreed.

ACTION: Cllr Gayner has agreed to write an article for WOT's ON.
Cllrs resolved that a petition would be helpful in the lead up to the Appeal as well as Boards throughout the village objecting to the application and providing visuals for the media. Cllr Steel noted the PC has stakes for this purpose.

ACTION Clerk to liaise with the press.

- c) To consider the following Planning Applications:**

Application number	Proposal	Applicant Details
24/01297/FUL 24/01298/FUL	The Erection of covered yard and feeding passage. Elm Farm Common Lane Yenston Templecombe Somerset BA8 0NB Proposal to support the appellant Cllr Gaymer, seconded Cllr Graham, unanimously carried.	Mr Richard Hunt
24/01425/FUL	Conversion of an Agricultural Barn to a Dwelling. Location: Land At Rhodes House Farm Landshire Lane Henstridge Dorset BA8 0SD Proposal to support the appellant Cllr Rose, Seconded Cllr Howlett, Unanimously carried.	Mr. Chris Barnes

d) To note recent SSDC Planning Decisions:

Application number	Proposal	Applicant details	Decision
24/00619/HOU 24/00620/LBC	Erection of a single-storey side extension and porch, with new terraced landscaping scheme. Lea Hill Bowden Henstridge Templecombe Somerset BA8 0PQ	Mr Andrew Tillard	Approved 8th May 2024
23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Awaiting decision
24/00401/LBC 24/00400/FUL	Conversion & Change of Use of Chapel Barn, Coach House & Tack Room to domestic use associated with Monmouth House together with a swimming pool located in the paddock area. Monmouth House Chapel Lane Yenston Templecombe Somerset BA8 0NH	Mr & Mrs Gardner	Awaiting decision
24/00600/S73	S73A application to vary condition 10 - (fencing colour) and remove condition 12 - (provision of turning space); to allow changes to amend fencing colour to grey in relation to planning application 23/01306/FUL to extend storage yard and erection of fencing. Land At Ajn Steelstock Landshire Lane Henstridge Templecombe Dorset	AJN Steelstock	Approved 10th May 2024
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision
24/00810/FUL	Demolition of existing agricultural building and erection of detached dwelling and create new access. Farm Buildings at Home Farm Whitechurch Lane Yenston, Templecombe Somerset BA8 0NJ	Mrs Rita Wall	Awaiting decision
24/00815/FUL	Erection of dwelling, garage, swimming pool, solar panels and construction of access. Land At Lemons Ground Whitechurch Lane Yenston, Templecombe Somerset	Mr & Mrs D Coombes	Awaiting decision

e) To receive any further updates regarding any ongoing or new Highways concerns. Cllr Gaymer. No further developments identified.

12. Finance

- a)** To approve the following accounts for payment to be paid via internet banking.
Proposed by Cllr John Graham, Seconded by Cllr Christine Steel, Unanimously agreed. **ACTION: Cllr Howlett to authorise payment electronically with RFO.**

Invoice Payee	Amount
Salaries and Expenses	£2,150.21 REPORT
Pinnacle Accounting	£192.00
A Scard	£21.36
A Lee	£23.77
Somerset Landscapes	£792.00
SAL Training	£150.00
Village Hall	£34.00
Foot Anstey	£10,800 REPORT
TOTAL	£14,163.34

13. Council Matters

- a) To **RECEIVE** a post Fete briefing from **Mr Ashley Shirlin**. Cllr Smith acknowledge the report received by Mr Shirlin in the meeting and extended her thanks to all those involved in the success of the event.
- b) To agree **PROPOSAL** for Henstridge Fete Committee to store Community Items in the green shed at the recreation ground. **Cllr Steel**. Cllr Steel explained that a variety of items will need to be stored from the Fete including the bar, bins, and these will be community assets for use across the parish. As such Cllr Steel requested agreement to store these. **Proposed by Cllr Steel, seconded by Cllr E Graham, unanimously agreed.** Cllr J Graham outlined plans to sort the content of the Shed and will contact volunteers to assist in this process in due course.
- c) To **NOTE** Somerset Prepared Events at a variety of locations across the County: **Clerk**. The Clerk has circulated a list of events that the Council are facilitating relating to flooding and drainage. Cllrs may be interested in attending. Cllr E Graham expressed concern that weeds are growing in the gutters of roads and around the drains causing blockages. **ACTION: Clerk** to write an article for WOT's ON indicating how the public can report these concerns directly to the Council using Fix My Street.
- d) To **NOTE** Somerset Prepared Community Resilience Conference 6 November Bridgwater and Albion Rugby Football Club: **Clerk**. The Clerk encouraged Cllrs to attend this event.
- e) To **NOTE** LCN AGM content: **Cllr Courtenay** In Cllr Courtenay's absence colleagues appreciated the minutes circulated.
- f) To agree **PROPOSAL** from Village Hall to provide marked spaces for vehicles in the car park: **Cllr Smith** explained that she had been approached by the residents having problems parking at the Village Hall and had requested marked parking spaces for visitors to the site, including disabled parking space provision. Cllrs debated the cost, surface of existing car park. **The motion was not carried.**
- g) **PROPOSAL** to agree the principles for purchasing plants for the parish: **Cllr Rose**. Cllr Rose explained that this item was to consider the principle of awarding contracts to local businesses with tendering opportunities thereby supporting the local economy, enhancing the social value within the community. Cllr Steel explained that local providers are approached to tender. Open spaces Committee asks for 3 quotes and seeks local businesses and

ensure value for money and guarantees. In future, the Open Spaces committee will note all parties who have been approached to tender.

- h) **PROPOSAL** to purchase a new laptop with associated software for the Clerk. Proposed by **Cllr Smith, seconded by Cllr E Graham, unanimously agreed.**
- i) To **AGREE** to replace anchor wire tension supports for a section of the climbing frame from HAGS at a maximum cost of £1,000 including VAT. **Cllr J Graham: Proposed by Cllr Gaymer, seconded by Cllr Rose, unanimously agreed.**
- j) To **RECEIVE** reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting to be included for discussion). No reports received. Concern was expressed about the lack of crime information being available. This remains an ongoing concern.**
- k) To **AGREE** to take full responsibility for the CCTV system, service and maintenance including associated licence fee of £40 per annum for data protection licence (policy requirement) as requested by the Village Hall Committee. **Proposed by Cllr Smith, seconded by Cllr E Graham, unanimously agreed.**

ACTION: Cllr Smith and Clerk to get quote to set up a service contract for the CCTV equipment.
Cllr Smith to write to the Chief Constable to state the importance of Police presence across the Parish.
- l) To **AGREE** the placement of a memorial bench in the parish cemetery around a tree at no cost to the PC with the right of the PC to remove if damaged or decayed for reasons of health and safety risks. **Clerk Proposed by Cllr Smith, seconded by Cllr Gaymer, unanimously agreed. ACTION Clerk to advise the family.**
- m) To **NOTE** Parish Key Events (**Cllr E Graham**) Cllr E Graham reminded all present of the events taking place as described in WOT's On.
- n) To **AGREE** items for the next meeting (**Cllr Smith**)
 - a) Proposal for implementing charge for parking permits overnight at the Village Hall **Cllr Petheram**
 - b) Receive proposal with quotes for an extension of the burial ground path **Cllr J Graham**
 - c) Receive quote for CCTV maintenance and service contract **Cllr Smith**
 - d) To receive report on Ash Die Back for Oak Vale Wood from tree surgeon **Cllr Gaymer**

14. Date of Next meeting – The next Parish Council meeting will be held on Tuesday **3 September 2024**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on Wednesday 23 August 2024** **Ann Lee Parish Clerk**