

AGENDA

**The Parish Meeting of Henstridge Parish Council will be held at the Village Hall,
Ash Walk, Henstridge on Tuesday 5 November 2024 from 7.00pm.**

All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1). **Cllr Finch**
2. **To note absent record.** (Local Government Act 1972 s85 (1) **Cllr Smith**
3. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
4. **To approve as a correct record the minutes of the Parish meeting, held on the 1 October 2024.** (Local Government Act 1972 Sch 12).
5. **To approve as a correct record the minutes of the Extraordinary Meeting, held on the 21 August 2024.** (Local Government Act 1972 Sch 12).
6. **To acknowledge the recent resignations of Mrs Elspeth Graham and Mr Tony Cowles (Recruitment plan for new Cllrs included in Council Matters)**
Cllr Smith
7. **To note the Actions from the 1 October 2024 Meeting and discuss any matters arising:**

4/10/22 8b	To receive an update on VH PV solar panels and decision reached by Village Hall Committee. Outcome to be learnt when finalised by the Village Hall Committee in November 2024.	Cllr Smith/John Smales in the absence of Cllr Cowles
6/12/22 9g	Vale Wood flood prevention: Time critical in preparation for Winter. To RECEIVE advice/recommendations from Mr Robert Brown and received written quotes and insurance verification to enable decision to award contract (Agenda Financial Matters)	Cllr Finch and Cllr Graham Time Critical
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved. To be undertaken once work at Vale Wood is completed.	Cllr Thompson ACTION: Post completion of work above
3/10/23 8I	To receive a proposal to increase the Parish Council prices for burial, Interment, memorials and resolve to extend the path through the parish cemetery.	Cllr Finch Cllr J Graham On going

	Cllr Finch and Cllr Graham to lead this work with the support of the Clerk	
3/10/23 9d 3/9/24 12e	RFO to establish provision to budget for a community website with development and delivery costs of between £5k- 10K for 25/26 budget identifying the price this may have on reserves and/or precept	RFO: Complete and included within draft budget for decision in January 2025
3/9/24 11h	To NOTE confirmation of a Data Protection registration certification. The PC has paid the fee for certification to hold a licence.	Clerk COMPLETE
2/7/24 K	To ARRANGE ongoing maintenance of CCTV equipment Maintenance undertaken and replacement of one camera arranged. (Report from Clerk)	Cllr Smith and Clerk COMPLETE
4/6/24 8e	To CIRCULATE Public priorities to respective committees To Publish presenting themes and write an article on Annual Parish Meeting in WOT's On and seek wider responses from residents to ensure representative	Chair and Clerk For publication in WOT's on in November COMPLETE
1/10/24	To DEVELOP (Q&A) document outlining the history, steps taken by the PC to represent the interests of the Parish and the impact for residents on the discharge of Condition 10 iii. Rationale: To keep residents of the Parish informed of current status of the application and options available to the PC. Cllr Smith	COMPLETE
1/10/24	To ARRANGE meeting of Finance working group to be arranged by Cllr Howlett and revised draft budget to be presented to Cllrs for discussion on the 5 November. Cllr Howlett	Cllr Howlett COMPLETE and ON AGENDA
1/10/24	To AGREE to investigate to replace damaged village gateway sign Cllr Finch	Cllr Finch Ongoing
1/10/24	To RECEIVE a progress report to apply for grant applications from Somerset Social Investment Programme and RSPB/RHS for the Allotment project	Cllr Howlett/Smith

8. Reports

- To receive** Avon and Somerset Police and Crime update
- To receive** Cllr Clark's Unitary Authority report for November 2024
- To note** the resignation of Cllr Sarah Dyke and election on the 21 November 2024.

9. Planning

- To receive an update on Barrett's development**, post the open meeting hosted by Sarah Dyke MP on the 7th October 2024. **Cllr Gaymer**

- b) **To receive an update of the** Certificate of Lawfulness application by Barratt Homes **24/01183/COL. Cllr Gaymer, Cllr Courtenay**
- c) To **receive** an update on developments with **23/01470/OUT** Townsend Farm 52, including new plans showing visibility splays and HGV tracking **Cllr Petheram**
- d) **To receive an update** on the outcome of the meeting with **Planners and Highways held on the 15 October on site. Cllr Gaymer and Cllr Petheram**
- e) **To AGREE to refer matters relating to Townsend Green to the Ombudsmen/Judicial Review** regarding the handling of Barrett's application and the discharge of condition 10 iii, outlining procedural unfairness, lack of transparency, irrationality and disregard by Officer of Somerset for pedestrian safety, inadequacy of response. Reference 15843149. **Cllr Gaymer and Cllr Petheram**
- f) **Planning Applications: To CONSIDER PC view on the following planning applications received since the last meeting: -**

Application number	Proposal	Applicant Details
24/02269/S73 23/01486/HOU	1 Brookland Way Henstridge Templecombe BA8 0QR Application to vary condition 02 (drawings) of planning approval (First floor side extension and new porch) to add utility room, fenestration and cladding. Application Type : Section 73 Determination	Mr and Mrs Goddard
TrafficManagement@somerset.gov.uk >	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support

d) To NOTE recent SSDC Planning Decisions made by the Unitary Authority:

Application number	Proposal	Applicant details	Decision
23/02944/FUL	Construct a new steel framed building to provide new offices and storage space for the developers Charleston Bespoke Homes Ltd Land At Henstridge Airfield Landshire Lane Henstridge Dorset BA8 0TN	Adlem	Approved
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision application validated 14 July 2023.

d) To RECIEVE any further updates on gully/flood issues and any further concerns regarding highways concerns. Cllr Gaymer

10. Finance

- a) To **APPROVE the November 2024 payment schedule accounts** for payment via internet banking and agree signatory to authorise.

NOVEMBER 24 Payment Schedule			
INVOICE	PAYEE	PARTICULARS	AMOUNT
1	SES FIRE AND SECURITY	CCTV ANNUAL SERVICE	£ 31.80
2	YOUTH CONNECT SW	Q3 CONTRACT PAYMENT	£ 2,841.18
3	TIMEBACK ACCOUNTS	PAYROLL SEPT24 INV 6765	£ 18.00
4	HENSTRIDGE VILLAGE HALL	MEETING HVH-1628	£ 16.00
5	SOMERSET LANDSCAPES LTD	RANGER SEPT24 SLL35045	£ 528.00
6	GRASSROOTS	PARISH CHRISTMAS TREES	£ 935.00
7	PARISH ONLINE	ANNUAL SUBSCRIPTION	£ 118.80
8	INSPECT AND REPAIR	PLAY EQUIPMENT REPAIR	£ 250.00
9	HENSTRIDGE CRICKET CLUB	GRASS CUTTING APR24-MAY25	£ 1,870.00
PAYMENTS FOR REPORT			
	STAFF	SALARIES AND EXPENSES	£ 4,088.90
	MR T PULLING	GROUND MAINTENANCE	£ 111.93
TOTAL MONTH PAYMENTS			NOV 24 £ 10,809.61

- b) To **NOTE** receipts for October 2024

Receipts SEPTEMBER 24 for REPORT		
RECEIVED	PARTICULARS	AMOUNT
UTB	QUARTERLY INTEREST	£ 965.39
TOTAL RECEIPTS	SEPTEMBER 24	£ 965.39

- c) To **RECEIVE** revised draft budget progress for 2025/26 following finance working group meeting held on the 22 October (**Draft budget included**) **Cllr Howlett**.
- d) To **RECEIVE QUOTES AND AGREE** to appoint a contractor to undertake work for permanent emergency access to recreational ground. (Quotes to be circulated) **Cllr Graham**
- e) To **RECEIVE** a grant application for a mobile speaker system for Community events to a maximum of £300 **Cllr Graham**
- f) To **RECEIVE** a grant application for the community fete from the Parish Fete Committee for £1177.50.

11. Council Matters

- a) To **RECEIVE** reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. (**All reports must be sent to all Cllrs at least 4 days prior to the meeting to be included for discussion**)
- b) To **NOTE** complaints/concerns relating to recreation ground bike track and respond to the request to remove the tree stump in the children's play area **Cllr Scard and Cllr Graham**
- c) To **RECEIVE** update on Allotment project **Cllr Howlett**
- d) To **AGREE** recruitment process for two Cllr vacancies and arrange elections as required **Cllr Smith**
- e) To **NOTE** outcomes of any actions undertaken by the LCN. **Cllr Courtenay**
- f) To **NOTE** Parish Key Events

g) To AGREE items for the next meeting (Cllr Smith)

12. Exempt Session – Exclusion of the Press and Public

The Council is recommended to resolve that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. To note statutory salary increases have been applied in line with Union SALC notification ACTION Cllr Smith

Ann Lee Parish Clerk