

AGENDA

**The Parish Meeting of Henstridge Parish Council will be held at the Village Hall,
Ash Walk, Henstridge on Tuesday 3 December 2024 from 7.00pm.
All members are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)). **Cllr Graham**
2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
3. **To approve as a correct record the minutes of the Parish meeting, held on the 5 November 2024.** (Local Government Act 1972 Sch 12).
4. **To approve as a correct record the minutes of the Extraordinary Meeting, held on the 21 August 2024.** (Local Government Act 1972 Sch 12).
5. **To note the Actions from the 5 November 2024 meeting and discuss any matters arising:**

4/10/22 8b	To receive an update on VH consideration of installation of wind turbines. John Smales will advise the PC when more information is forthcoming.	Cllr Smith Ongoing
6/12/22 9g	Vale Wood flood prevention: Time critical in preparation for Winter. To receive written quotes and insurance verification from three contractors to enable a decision to award a contract (Agenda item included in Financial Matters with quotes).	Cllr Finch and Cllr Graham Within Financial section of the Agenda
7/3/23 8f:	To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved. To be undertaken once work at Vale Wood is completed.	Cllr Thompson ACTION: Post completion of Oak Wood work
3/10/23 8l	To receive a proposal to increase the Parish Council prices for burial, Interment, memorials and resolve to extend the path through the parish cemetery. Cllr Finch and Cllr Graham to lead this work with the support of the Clerk	Cllr Finch Cllr J Graham ONGOING

3/10/23 9d 3/9/24 12e	RFO to establish provision to budget for a community website with development and delivery costs of between £5k- 10K for 25/26 budget identifying the price this may have on reserves and/or precept. Cllr Howlett reported that this figure had not yet been placed into the draft budget for consideration but would be.	RFO: Complete and included as a draft budget for decision in January 2025 Cllr Howlett/RFO
4/6/24 8e	To CIRCULATE Public priorities to respective committees To Publish presenting themes and write an article in WOT's On in November and seek wider responses from residents to ensure representative Deferred to March for the Spring edition due to sickness of Parish Clerk	Chair and Clerk ONGOING
1/10/24	To AGREE to investigate to replace damaged village gateway sign Cllr Finch	Cllr Finch ONGOING
1/10/24	To RECEIVE a progress report to apply for grant applications from Somerset Social Investment Programme and RSPB/RHS for the Allotment project	Cllr Howlett/Smith Update in Council Matters agenda ONGOING

6. Reports

- a) To **RECEIVE** Avon and Somerset Police and Crime update (Minutes of Council provided)
- b) To **RECEIVE** Cllr Clark's Unitary Authority report for December 2024
- c) To **NOTE** the election of Hayward Burt on the 21 November 2024 as the new co-councillor for the Blackmoor Vale division.

7. Planning

- a) To **RECEIVE the official letter indicating the CLUED is lawful and discuss** the legal position of the Certificate of Lawfulness application by Barratt Homes **24/01183/COL** and agree action the PC may wish to undertake, (Judicial Review). **Cllr Gaymer, Cllr Courtenay, Cllr Petheram**
- b) To **RECEIVE an update on the application to the Ombudsman relating to Townsend Green** regarding the handling of Barrett's application and the discharge of condition 10 iii, outlining procedural unfairness, lack of transparency, irrationality and disregard by Officer of

Somerset for pedestrian safety, inadequacy of response. Reference 15843149. **Cllr Gaymer and Cllr Petheram**

- c) To **RECEIVE** an update on developments with **23/01470/OUT** Townsend Farm 52, including new plans showing visibility splays and HGV tracking and discuss the outcome of the Planning Committee meeting 26 November 2023 where Officers have submitted their recommended approval. **Cllr Petheram**
- d) To **RECEIVE** notification of the CIL calculations that total **£13,733.11** made up from:
1. **23/00534/FUL** Land at Chapel Lane Yenston BA8 ONH full payment **£830.78**
 2. **21/03369/REM** Land OS 5439 Part Townsend Green Henstridge 1st instalment **£12,902.33**

The RFO reports that the PC has received **£13733.11**

- e) To **NOTE** content of the Somerset Local Plan engagement questionnaire that has been submitted. **Cllr Petheram**
Paper submitted
- f) To **AGREE** the content of the Consultation on Local Validation Check list for Somerset. **Cllr Petheram**
Paper submitted
- g) **Planning Applications: To AGREE** the PC view on the following planning applications received since the last meeting: -

Application number	Proposal	Applicant Details
24/02254/HOU 24/02255/LBC Application provided	Replacement of back door which is beyond economical repair Wing House Ash Walk Henstridge Templecombe Somerset BA8 0QG	Mrs Richelle Drewery

- d) To **NOTE** recent SSDC Planning Decisions made by the Unitary Authority:

Application number	Proposal	Applicant details	Decision
24/02269/S73 23/01486/HOU	1 Brookland Way Henstridge Templecombe BA8 0QR Application to vary condition 02 (drawings) of planning approval (First floor side extension and new porch) to add utility room, fenestration and cladding. Application Type : Section 73 Determination	Mr and Mrs Goddard	Approved with conditions 19 Nov 2024
23/01822/FUL alternative ref. PP-12304556	Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe	Debbie Warnes The Hollies Cabbage Lane Templecombe	Awaiting decision application validated 14 July 2023.
TrafficManagement@somerset.gov.uk >	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision

- d) To **RECIEVE** any further updates on gully/flood issues and any further concerns regarding highways concerns. **Cllr Gaymer**

8. Finance

- a) To **APPROVE** the **December 2024 payment schedule accounts** for payment via internet banking and agree signatory to authorise.

DECEMBER 24 Payment Schedule			
INVOICE PAYEE		PARTICULARS	AMOUNT
1	TIMEBACK ACCOUNTS	PAYROLL OCT24 INV 6810	£ 39.25
2	HENSTRIDGE VILLAGE HALL	MEETING HVH-1670	£ 40.00
3	SOMERSET LANDSCAPES LTD	RANGER OCT24 SLL35142	£ 792.00
4	STALBRIDGE BUILDING SUPPLIES	BIN BAGS	£ 15.12
5	T J YOUNG	EQUIPMENT SERVICE /MAINTENANCE	£ 55.00
PAYMENTS FOR REPORT			
	STAFF	SALARIES AND EXPENSES	£ 2,465.41
	MR T PULLING	GROUND MAINTENANCE	£ 111.93
	J GRAHAM	REIMBURSE AUDIO EQUIPMENT	£ 284.00
	HENSTRIDGE VILLAGE FETE	GRANT	£ 1,177.50
TOTAL MONTH PAYMENTS			DEC 24 £ 4,980.21

- b) To **NOTE** receipts for October 2024

<u>OCTOBER 24 Receipts for REPORT</u>		
RECEIVED	PARTICULARS	AMOUNT
VARIOUS	ALLOTMENT RENT	£ 300.00
CEMETERY	MEMORIAL FEE	£ 155.00
<u>TOTAL RECEIPTS</u>	<u>OCTOBER 24</u>	<u>£ 455.00</u>

- c) To note the letter received from Cllr Bill Revans Leader of Somset Council recommending contingency planning if Somerset Council cannot meet their financial obligations. **Cllr Smith Letter circulated**
- d) To **RECEIVE** revised draft budget progress for 2025/26 following finance working group progress **(Draft budget included) Cllr Howlett. Budget circulated**
- e) To **AGREE** the **QUOTE AND AGREE** to pay a contractor to undertake the installation of yellow boxes in the car park to protect the new emergency access. **Cllr Graham Quotes circulated**
- f) To **RECEIVE** the **QUOTES** for ground works in Oak Vale Woods and appoint a contractor. **Cllr Finch/Cllr Scard Quotes circulated**
- g) To **NOTE** receipt of a grant request from Citizen's advice and agree to a payment contribution. **Cllr Smith Papers circulated**

9. Council Matters

- a) To **RECEIVE** reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting to be included for discussion)**

To Note the minutes of the Open Spaces Committee Cllr Scard
To Note report from CSW Youth

- b) To **RECEIVE** update on the Allotment project **Cllr Howlett (Verbal report)**

- c) To **AGREE** the recruitment process for two Cllr vacancies and arrange elections as required **Cllr Smith**
- d) To **RECEIVE a PROPOSAL to** elect Cllr Scard as the PC's Village Hall Committee representative. **Cllr Smith**
- e) To **NOTE** outcomes of any actions undertaken by the LCN. **Cllr Courtenay**
- f) To **AGREE** to transfer of headstones, when removed, up against a wall in the Cemetery and allow a small plaque to be fixed to the wall indicating that the remains are in the Congregational Chapel Churchyard. **Cllr Smith**
- g) To **NOTE** Parish Key Events
- h) To **AGREE** items for the next meeting **(Cllr Smith)**
- i) To **Agree** schedule of dates for PC and subcommittee meetings **(Cllr Smith)**

Next meeting 7 January 2025

Ann Lee Parish Clerk