

## AGENDA

**The Parish Meeting of Henstridge Parish Council will be held at the Village Hall,  
Ash Walk, Henstridge on Tuesday 7  
January 2025 from 7.00pm.**

**All members are summoned to attend.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1). **Cllr Peter Thompson, Cllr Adrian Gaymer, Cllr John Graham (potential delay)**
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 3 December 2024.** (Local Government Act 1972 Sch 12).
- 4. To approve the corrected record of the minutes of the Parish meeting held on 5 November 2024.** (Local Government Act 1972 Sch 12).
- 5. To approve as a correct record the minutes of the Extraordinary Meeting, held on the 18 December 2024.** (Local Government Act 1972 Sch 12).
- 6. To note the Actions from the 3 December 2024 meeting and discuss any matters arising:**

|            |                                                                                                                                                      |                                                                                              |
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| 4/10/22 8b | To receive an update on the VH's consideration of the feasibility and viability of installing wind turbines which will require planning permission.  | <b>Cllr Scard<br/>Ongoing</b>                                                                |
| 6/12/22 9g | Vale Wood flood prevention:<br>To receive written quotes and insurance verification from three contractors to enable a decision to award a contract. | <b>Cllr Finch and Cllr<br/>Graham and Cllr<br/>Tompson<br/>For February 2025<br/>meeting</b> |

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| 7/3/23 8f: | To obtain 3 quotes for gates & signage in Oak Vale Wood when the flooding issue has been resolved. To be undertaken once work at Vale Wood is completed. | <b>Cllr Thompson<br/>ACTION: Post<br/>completion wood<br/>works.</b> |
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| 3/10/23 8l               | <p>To publish Parish Council prices for burial, Interment, memorials on the website.</p> <p><b>ACTION:</b></p> <p>a) Clerk to publish rates on the website.</p> <p>b) Cllr Finch and Graham to identify a date for a site visit to explore path options before Christmas</p> <p>c) Cllr Finch and Graham to scope work and provide quotes for February 2025 meeting.</p>                                                                                                                               | <p>a) Complete</p> <p>b) Complete</p> <p>c) Ongoing</p>                                             |
| 3/10/23 9d<br>3/9/24 12e | <p>RFO to re draft budget for January.</p> <p><b>ACTION RFO to:-</b></p> <p>a) Remove £5k provisional allocation for a community hub website and make provision for £500 for a Govt domain website and emails.</p> <p>b) To make provision for contingency ref Cllr Revans Letter Somerset Council.</p> <p>c) CIL funding to be identified within the reserves.</p> <p>d) 5% uplift in the Youth Budget</p> <p>e) Make provision for legal fees £2500</p> <p>f) Make provision for a Cemetery path</p> | <p>RFO: To provide a re draft of budget for January 2025</p> <p>Cllr Howlett to liaise with RFO</p> |
| 4/6/24 8e                | <p>To <b>CIRCULATE</b> Public priorities to respective committees.</p> <p>To <b>Publish</b> presenting themes and write an article in WOT's On in November and seek wider responses from residents to ensure representative. Deferred to <b>March for the Spring edition</b></p>                                                                                                                                                                                                                       | <p>Chair and Clerk</p> <p>ONGOING</p>                                                               |
| 1/10/24                  | <p>To <b>AGREE</b> to investigate to replace damaged village gateway sign.</p>                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Cllr Finch</p> <p>ONGOING</p>                                                                    |
| 1/10/24                  | <p>To <b>RECEIVE</b> a progress report to apply for grant applications from Somerset Social Investment Programme and RSPB/RHS for the Allotment project</p>                                                                                                                                                                                                                                                                                                                                            | <p>Cllr Howlett/Smith</p> <p>ONGOING</p>                                                            |
| 3.12.24 9a               | <p>To <b>WRITE</b> and <b>SUBMIT</b> a notice of the PCs intention to challenge the certificate of Lawfulness and claim for a Judicial review</p>                                                                                                                                                                                                                                                                                                                                                      | <p>Clerk</p> <p>COMPLETE</p>                                                                        |
| 3.12.24 9a               | <p>To <b>PUBLISH</b> the KC opinion on the PC website alongside the minutes of the 5 November 2024</p>                                                                                                                                                                                                                                                                                                                                                                                                 | <p>Clerk</p> <p>COMPLETE</p>                                                                        |

|             |                                                                                                                                                                                                                                        |                                  |
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| 3.12.24 9c  | To formally <b>COMPLAIN</b> to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. | <b>Cllr Petheram<br/>ONGOING</b> |
| 3.12.24 10e | To <b>APPOINT</b> APM Lining for VH yellow hatching at a cost of £320 for work to be completed by Christmas.                                                                                                                           | <b>Cllr Graham<br/>COMPLETE</b>  |
| 3.12.24 11c | To <b>ADVISE</b> Somerset Council of vacancy for 2 Cllr positions and post public notice for 14 working days on website until 7 January 2025                                                                                           | <b>Clerk<br/>COMPLETE</b>        |
| 3.12.24 11f | To <b>RECEIVE</b> notice of the outcome of transfer of headstones (private and public) to the PC cemetery.                                                                                                                             | <b>Cllr Scard<br/>ONGOING</b>    |

## 7. Reports

- a) To **RECEIVE** Avon and Somerset Police and Crime update  
(Minutes of Council provided)
- b) To **RECEIVE** Cllr Clark's Unitary Authority report for January 2024
- c) To **RECEIVE** Cllr Burt's Unitary Authority report for January 2024

## 8. Planning

- a) To **RECEIVE** an update on the freedom of information request reference 16637013
- b) To **RECEIVE** an update on complaint concerning 23/01470/OUT Townsend Farm 52 houses, reference the outcome of the Planning Committee meeting 26 November 2023 where Officers have submitted their recommended approval. **Cllr Petheram**
- c) To **RECEIVE** an update on reports that pedestrian footways are being altered at Furge Lane and Furge Grove and AGREE action that the PC can take. **Cllr Gaymer/Courtenay**
- d) **Planning Applications:** To **APPROVE** planning applications received since the last meeting: **None received**

### d) To **NOTE** recent SSDC Planning Decisions made by the Unitary Authority:

| Application number                                       | Proposal                                                                                                                  | Applicant details                                  | Decision                       |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------|
| 24/02254/HOU<br>24/02255/LBC                             | Replacement of back door which is beyond economical repair<br>Wing House Ash Walk Henstridge Templecombe Somerset BA8 0QG | Mrs Richelle Drewery                               | <b>Approved 19 December 24</b> |
| <b>23/01822/FUL<br/>alternative ref.<br/>PP-12304556</b> | Erection of 1 No. self –building dwelling Land Adj. to 2, Yenston Hill, Henstridge, Templecombe                           | Debbie Warnes The Hollies Cabbage Lane Templecombe | <b>Approved 9 December 24</b>  |

|                                                                                              |                                                                                                                                                                |                                 |                          |
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| <a href="mailto:TrafficManagement@somers-et.gov.uk">TrafficManagement@somers-et.gov.uk</a> > | Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill. | Templecombe request for support | <b>Awaiting decision</b> |
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- d) To **RECIEVE** any further updates on gully/flood issues and any further concerns regarding highways concerns. **Cllr Gaymer**

#### 9. Finance

- a) To **APPROVE** the **January 2024 payment schedule accounts** for payment via internet banking and agree signatory to authorise.

| <b><u>JANUARY 25 Payment Schedule</u></b> |                              |                               |                                 |
|-------------------------------------------|------------------------------|-------------------------------|---------------------------------|
| <b>INVOICE</b>                            | <b>PAYEE</b>                 | <b>PARTICULARS</b>            | <b>AMOUNT</b>                   |
| 1                                         | TIMEBACK ACCOUNTS            | PAYROLL NOV24 INV 6855        | £ 18.00                         |
| 2                                         | HENSTRIDGE VILLAGE HALL      | MEETING HVH-1697, 1719        | £ 52.00                         |
| 3                                         | SOMERSET LANDSCAPES LTD      | RANGER NOV24 SLL35240         | £ 264.00                        |
| 4                                         | APM LINING AND MARKING       | HVH CAR PARK LINING           | £ 320.00                        |
| 5                                         | PAUL TRAVERS                 | PATIO REPAIR                  | £ 60.00                         |
| 6                                         | A R LANDSCAPES               | VH GATE SUPPLY & INSTALLATION | £ 2,750.00                      |
| 7                                         | STALBRIDGE BUILDING SUPPLIES | PADLOCK FOR GATE              | £ 24.90                         |
| <b>PAYMENTS FOR REPORT</b>                |                              |                               |                                 |
|                                           | STAFF                        | SALARIES AND EXPENSES         | £ 2,502.00                      |
|                                           | MR T PULLING                 | GROUND MAINTENANCE            | £ 111.93                        |
| <b><u>TOTAL MONTH PAYMENTS</u></b>        |                              |                               | <b><u>JAN 25 £ 6,102.83</u></b> |

- b) To **NOTE** receipts for November 2024

| <b><u>NOVEMBER 24 Receipts for REPORT</u></b> |                           |                           |
|-----------------------------------------------|---------------------------|---------------------------|
| <b>RECEIVED</b>                               | <b>PARTICULARS</b>        | <b>AMOUNT</b>             |
| VARIOUS                                       | ALLOTMENT RENT            | £ 15.00                   |
| SOMERSET COUNCIL                              | CIL                       | £ 13,733.11               |
| <b><u>TOTAL RECEIPTS</u></b>                  | <b><u>NOVEMBER 24</u></b> | <b><u>£ 13,748.11</u></b> |

- c) To **AGREE** the 2025/26 budget **Cllr Howlett and the RFO**
- d) To **AGREE** the 2025/26 precept **Full Council and the RFO**
- e) To **RECEIVE** and **AGREE** a grant application from Paul Dimishky on behalf of Legal Action for Safety Henstridge (DASH) **Cllr Gaymer**
- f) To **AGREE** if this PC can legally support Crowd funding for the privately initiated Judicial Review. **Cllr Petheram**
- g) To **AGREE** for the PC to apply for grants on behalf of DASH. **Cllr Gaymer and Cllr Petheram.**

#### 10. Council Matters

- a) To **RECEIVE** reports from representatives (Dog Warden. VHMC, Footpaths, Tree Warden, CSW, Youth) and provide guidance as appropriate. **(All reports must be sent to all Cllrs at least 4 days prior to the meeting to be included for discussion)**  
**Fraser Cooke**
- b) To **AGREE** the recruitment process for two Cllr vacancies and arrange elections as required **Cllr Smith**

- c) To **CHECK** the status of the General Power of Competence **Cllr Courtenay**
- d) To **AGREE** a request from the Village Hall Committee to allow the replacement of the canopy at the main entrance that was damaged by Storm Burt. **Cllr Smith/ Cllr Scard**
- e) To **NOTE** outcomes of any actions undertaken by the LCN. **Cllr Courtenay**
- f) To **NOTE** Parish Key Events
- g) To **AGREE** items for the next meeting (**Cllr Smith**)
  - a) To **RECEIVE the QUOTES** for ground works in Oak Vale Woods and appoint a contractor. **Cllr Finch/Cllr Graham/Cllr Thompson**
  - b) To **RECEIVE**
  - c) To **Co-Opt** two new Parish Councillors **Cllr Smith**
  - d) To **RECEIVE** update on grant applications submitted for the Allotment project **Cllr Howlett**
  - e) To **RECEIVE** quote for website domain changes and respective government email addresses **Cllr Smith**
  - f) To **NOTE** receipt of a grant request from Citizen's advice and **AGREE** to a payment contribution. **Cllr Smith**
  - g) To **NOTE** the minutes of the Open Spaces Committee of the 21 January 2025.

To **NOTE the** revised schedule of dates for PC and subcommittee meetings.  
(**Cllr Smith**)

**Next meeting 4 February 2025**

**Ann Lee Parish Clerk**