



HENSTRIDGE PARISH COUNCIL

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AGENDA

**Henstridge Parish Council Meeting to be held at the Village Hall, Ash Walk, Henstridge
on Tuesday 7th October 2025 at 7.00pm.**

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct).
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 2nd September 2025.** (Local Government Act 1972 Sch 12).
- 4. To note the Actions from the 2nd September 2025 meeting and discuss any outstanding matters arising.**

6/12/22 9g	Vale Wood flood prevention: Contractor James Wright. Public Liability insurance to be provided at start of work. Action: The Clerk to seek confirmation of start date for work to commence and advise Cllr Thompson.	On Going Cllr Thompson Work to commence. at the end of September 2025
1/3/23 8f:	To RECIEVE 3 quotes for gates & signage in Oak Vale Wood once work at Vale Wood is completed.	On Going Cllr Thompson on completion of drainage work
3/10/23 8l	Cllrs noted a complaint from an electric mobility scooter user who has indicated that the width of the gate and path is too narrow to accommodate safe passage. Action Cllr Finch to measure path width and establish if it meets national legal requirements.	Cllr Finch Complete
1/10/24 6	Allotments: Open Spaces Committee (OSC) to oversee grant from Somerset Social Investment Programme for the Allotment project. Cllr Howlett reported that a skip has been provided, and tenants are clearing rubbish. Planning permission may be required for the new shed depending on its proposed	Cllr Scard On going

	site. ACTION: Clerk to confirm with Planning Officers. Clerk to circulate new tenancy agreement to all allotment tenants and liaise with RFO for invoicing fees due.	Complete no permission required Complete
3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC resolved to wait for reserve matters to materialise.	Cllr Petheram On going
3.12.24 11f	To arrange a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of deceased for the plaque and a quote for work. To receive update on clearing of the grave yard rubble.	Cllr Steel On going Cllr Graham/Cllr Finch
4.3.25 9d	To install gov.uk domain wholly hosted by Jimmy Flynn. Cllr emails will be initiated in September 2025. Cllrs will be supported by Mr Flynn with the transition. He will send instructions for all Cllrs to assist in the transition. Cllrs reported ongoing issues assessing historical emails and documents. Cllrs to contact Mr Fynn for remote support.	Complete All Cllrs
2.9.25 5a	To request local intelligence concerning burglaries or other police matters that are not detailed in the reports. Action: Cllr Smith to write to the Chief Constable to request this data.	Cllr Smith
	To provide feedback on the recruitment plan for 2 Cllrs. Clerk The Clerk to advise the Council to give notice in accordance with Section 87 of the Local Government Act 1972 that a second vacancy has occurred on the Henstridge Parish Council in order to determine the notice period before co-option can take place.	Clerk Complete

5. Reports

- a) To **RECEIVE** any Police matters and notify Cllrs of incident at Village Hall on Sunday 28th September. **Cllr Smith**
- b) To **RECEIVE** County reports from **Cllr Hayward Burt and Cllr Nicola Clark.**

6. Planning

- a) To **RECEIVE** an update on Application no. 25/00410/COL for a third application for a **Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram**

- b) To **RECEIVE** notification on **Application 23/01470/OUT** that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm. **Cllr Petheram**
- c) To **RECEIVE** further updates on the Enhanced Highways Pilot update anticipated in an expected report at the end of September 2025. **Cllr Gaymer**
- d) To **NOTE** any further information relating to Dorsets local plan consultation **Cllr Petheram**
- e) To **CONSIDER** any new Planning Applications: **None received**
- f) To **NOTE** concern raised by the public of a perceived change of use to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA. **Cllr Smith**
- g) To **NOTE** safety concern raised by the public about removed fencing and a hedge to make parking for two vehicles at Myrtle Cottage with direct vehicular access onto the A30. **Cllr Smith**
- h) To **NOTE recent SSDC Planning Decisions:** The following applications were noted|:-

Application number	Proposal	Applicant details	Decision
TrafficManagement@somerset.gov.uk >	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
24/01861/FUL Validated 17.1.25	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG Location: Cherry Bolberry Farm Furge Lane Henstridge Templecombe BA8 0RN	Location: Cherry Bolberry	Awaiting decision
25/00171/FUL Validated 24.1.25	Erection of a new workshop/storage building Location: Land At Henstridge Airfield, The Marsh Camp Road	Hookins	Awaiting decision

7. Finance

- a) To **APPROVE** the payment schedule for payment in October. **RFO**
- b) To **NOTE** receipts. **RFO**
- c) To **AGREE** the planning process to secure a timely draft budget for 2026-27 **RFO**
- d) To **NOTE** the content of the S3 audit report posted on the website. **RFO**
- e) To **RECEIVE and** approve financial internal controls following amendments made since last meeting **RFO**.
- f) To **AGREE** proposal to support the purchase of the Bird in Hand in recognition that it is a community asset. **Cllr Howlett**.
- g) To **NOTE** expenditure from the allotment, grant £3,040 and £2,500 from restricted reserve help by the PC. Deferred from the last meeting. **Cllr Scard**.
- h) To **NOTE** concerns regarding Invoice number 32003353 for waste collection **Cllr Steel**.

- i) To **AGREE** a recommended quote to address Ash Die Back work in Oak Vale Woods. **Cllr Steel.**
- j) To **AGREE** a quote for a new contractor to complete the work at Oak vale Wood. Cllr Thompson

9 Council Matters

- a) To **AGREE** feedback to the Village Hall Committee on their plans to refurbish the kitchen. **Cllr Scard**
- b) To **NOTE** the autumn litter pick on the 20 October at 11 am **Cllr Finch.**
- c) To **RECEIVE** feedback on the LCN. **Cllr Courtenay**
- d) To **AGREE** the scheme of work recommended in the playground inspection. **Cllr Graham and Cllr Finch**
- e) To **AGREE** the agenda items for the next meeting. **Cllr Smith**

f) Exempt Session – Exclusion of the Press and Public

The Council under an exemption session under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public were excluded from the meeting of the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Date of Next meeting – The next Parish Council meeting will be held on **Tuesday 4 November**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 20th October 25**

Ann Lee Parish Clerk