



HENSTRIDGE PARISH COUNCIL

Clerk: Ann Lee, 3 Sparkford Road, Sparkford, Yeovil, Somerset BA22 7FA
Tel: 07702667083 or 07841392242
e-mail: clerk@henstridge-pc.gov.uk
www.henstridgeparishcouncil.org.uk

AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 2ND December 2025 at 7.00pm.

The Open meeting

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 4th of December 2025.** (Local Government Act 1972 Sch 12)
- 4. To note the Actions from the 4th November 2025 meeting and discuss any outstanding matters arising.**

6/12/22 9g	Oak Vale Wood flood prevention: Cllr Thompson has provided all previous company details to the Clerk. Cllr Finch is in the process of re contacting contractors who have previously tendered. Action Cllr Finch to contact companies who have previously quoted to establish if they have capacity to undertake the work and report at the PC meeting in December.	On Going Cllr Thompson/Finch
1/3/23 8f:	Oak Vale Wood To RECIEVE 3 quotes for gates & signage in Oak Vale Wood once work at Vale Wood is completed.	On Going Cllr Thompson on completion of drainage work
7/10/25	Allotment Action: To REPORT on amendments made to the contact list and detail fees owing. Oversight of expenditure to rest with the Open Spaces Committee with reports from the Committee Chair (Cllr Scard). An extension to grant provision has been given by the grant making body until June 2026. Action Cllr Scard to meet up with Richard Jones before the next PC meeting to establish progress. On Association application and project progress	Clerk/RFO Complete Ongoing Cllr Scard
3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating	Cllr Petheram On going

	£40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC resolved to wait for reserve matters to materialise.	
3.12.24 11f	To arrange a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of deceased for the plaque and a quote for work.	Cllr Scard/Cllr Steel On going
2.9.25 5a	To request local intelligence concerning burglaries or other police matters that are not detailed in the reports. Action: Cllr Smith to write to the Chief Constable to request this data.	Cllr Smith Complete No response to letter
7.10.25 10	To promote the recruitment plan for 2 Cllrs. Vacancy advert continues to facilitate co-option. Advert extended to January 2026 band added advert to WOT's on winter copy and publish on social media.	Clerk Ongoing
7.10.25 6f g	To follow up potential breaches in planning to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA and Mrytle Cottage with newly appointed direct access for vehicles onto the A30.	Clerk ongoing. Awaiting response from Somerset Council. Cllr Burt aware

5. Reports

- a) To **RECEIVE** any Police matters **Cllr Smith**
- b) To **RECEIVE** County reports from **Cllr Hayward Burt and Cllr Nicola Clark.**
- c) To **RECEIVE** a report following the Village Hall Committee meeting **Cllr Scard**
- d) To **RECEIVE** a report from Open Spaces on the Allotment project **Cllr Scard**

6. Planning

- a) To **RECEIVE** an update on Application no. 25/00410/COL for a third application for a **Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram**
- b) To **RECEIVE** notification on Application 23/01470/OUT that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm and S106 funding proposal. **Cllr Petheram.**
- c) To **RECEIVE** further updates on the Enhanced Highways Pilot update anticipated in an expected report at the end of September 2025. **Cllr Gaymer.**
- d) To **CONSIDER** any new Planning Applications:

Application	Proposal	Applicant details	Deadline
Application Number: 25/02791/COL Certificate of Lawful Use or Development	Application for Lawful Development Certificate for a Proposed alteration on part of the golf course, coarse fishing and up to 75 touring caravans to remain sited throughout the year and be occupied for human habitation of any type including as a person's sole or main place of residence (the lawful use),	Henstridge Sport And Leisure Marsh Lane Henstridge Templecombe Somerset BA8 0TG Applicant: co	None

	and for the siting of up to 60 touring caravans and up to 15 static caravans		
--	---	--	--

e) To **NOTE** SSDC Planning Decisions: The following applications were noted|:-

Application number	Proposal	Applicant details	Decision
25/02316/FUL	Construction of a Dung Storage Shed	Mr Richard Hunt Location: Elm Farm Common Lane Yenston Templecombe Somerset BA8 0NB	Approved
TrafficManagement@somerset.gov.uk	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
24/01861/FUL Validated 17.1.25	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Location: Cherry Bolberry Farm Furge Lane BA8 0RN	Awaiting decision
25/00171/FUL Validated 24.1.25	Erection of a new workshop/storage building Location: Land At Henstridge Airfield, The Marsh Camp Road	Hookins	Awaiting decision

7. Finance

a) To **APPROVE** the payment schedule for payment in December. **RFO**

<u>December 25 Payment Schedule</u>			
	PAYEE	PARTICULARS	AMOUNT
1	Timeback Accounts	Payroll Nov25 - INV tbc	£ 18.00
2	Henstridge Village Hall	Hall Hire HVH- INV tbc	£ 16.00
3	Somerset Landscapes Ltd	Ranger Service INV 36059	£ 1,092.96
4	Somerset Council	Bin emptying July-Sept25	£ 152.10
5	J W Flynn	Annual web support, domain & hosting	£ 270.00
6	Mr T Pulling	Ground Maintenance	£ 111.93
PAYMENTS FOR REPORT			
	Staff	Salaries and Expenses	£ 3,172.71
TOTAL PAYMENTS			£ 4,833.70

a) To **NOTE** receipts.

<u>Oct 25 Receipts for Report</u>			
	RECEIVED	PARTICULARS	AMOUNT
1	Allotments	Various	£ 60.00
2	Cemetery	Memorials	£ 140.00
TOTAL RECEIPTS			£ 200.00

b) To **AGREE** the 2026/2027 budget **RFO**

c) To **AGREE** a grant application for £18,000 from the Bird Society **Cllr Howlett**

d) To **AGREE** to a change in the range of young people who attend the Youth Club **Cllr Rose**

e) To **AGREE** to an additional investment in youth club provision for 16- to 19-year-olds at a cost of £10,000 per annum. **Cllr Rose**

f) To **NOTE** any further expenditure from the allotment, grant £3,040 and to note the intended return to the PC of £2,500 that originated from PC restricted reserves. **Cllr Scard.**

g) To **AGREE** a quote for a new contractor to complete the work at Oak Vale Wood. **Cllr Finch**

h) To **AGREE** a Preferred Provider Policy **Clerk**

9 Council Matters

a) To **RECEIVE** feedback on the 15 October LCN meeting. **Cllr Courtenay**

b) To **AGREE** the agenda items for the next meeting. **Cllr Smith**

a) **Ratification of all core policies for compliance and best practice.**

Date of the Next meetings – The next Parish Council meeting will be held on **Tuesday 2nd December 2025 and Tuesday 13th January 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 22 November 25 and 28 December 25** respectfully.

Ann Lee Parish Clerk