



HENSTRIDGE PARISH COUNCIL

Clerk: Ann Lee, 3 Sparkford Road, Sparkford, Yeovil, Somerset BA22 7FA
Tel: 07702667083 or 07841392242
e-mail: clerk@henstridge-pc.gov.uk
www.henstridgeparishcouncil.org.uk

AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 3 March 2026 at 7.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Gov. Act 1972 s85(1))
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct. **Dispensation for matters relating to the Bird in Hand Public House continues.**
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 3rd of February 2026.** (Local Government Act 1972 Sch 12)
- 4. To note the Actions from the 3rd February 2026 meeting and discuss any outstanding matters arising.** (Local Government Act 1972 Sch 12.)

6/12/22 9g 14.12.25	Oak Vale Wood flood prevention: The first phase of work has been completed by the contractor. Before further work can commence. It will take until May to fully appreciate if this intervention has achieved the intended objective. On going flood risks will be monitored in Marsh Lane, the track and entrance. First invoice to be paid in March for £2,820.	Cllr Thompson On going monitoring
1/3/23 8f:	To RECIEVE 3 quotes for gates & signage in Oak Vale Wood once work at Vale Wood is completed.	On Going on completion of work
14.1. 26	Allotment: Cllrs noted that tenants have rejected the PC £2,500 grant. Cllrs noted that tenants do not want to be members of the Allotment Society. An additional skip from the alternative grant for clearing and weed suppression of vacant plots has been requested. Action: Cllr Scard to advise the grant making body of further grant adaptations and seek approval. Cllr Howlett to facilitate the return of the £2,500 back to the PC.	On Going Cllr Scard Cllr Howlett
3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC resolved to wait for reserve matters. Cllr Burt investigating see his report.	On Going Cllr Petheram

3.12.24 11f	To arrange a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of the deceased for the plaque and a quote for signage.	On Going Cllr Scard/Cllr Steel
3 2.26 7b	Symonds and Samson LLP have failed to collect the rent for land at Furge Lane amounting to £1,590. Action RFO to send letter demanding immediate action, copied to senior partner.	RFO
3.2.26 8a	Advertise the role on the website seeking someone to take this voluntary position and circulate posters as well. Action Clerk to liaise with Cllr Steel to advertise the role and Cllr Steel to handover to the new appointee.	Clerk
7.10.25 6f g	To follow up potential breaches in planning to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA and Mrytle Cottage with newly appointed direct access for vehicles onto the A30.	On Going. Awaiting response from Somerset Council. Cllr Burt aware

5. Reports

- a) To **RECEIVE** any Police matters **Cllr Smith**
- b) To **RECEIVE** County reports from **Cllr Hayward Burt and Cllr Nicola Clark.**
- c) To **RECEIVE** a verbal report following the Village Hall Committee meeting on the 26 January 26 **Cllr Scard.**
- d) To **RECEIVE an UPDATE** from Open Spaces on the Allotment project **Cllr Scard**
See matters arising.

6. Planning

- a) To **RECEIVE an update on Application no. 25/00410/COL for a third application for a Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram.**
- b) To **RECEIVE notification on Application 23/01470/OUT** that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm and S106 funding proposal. **Cllr Petheram.**
- c) To **RECEIVE** any further updates on the Enhanced Highways Pilot update anticipated in an expected report at the end of September 2025. **Cllr Gaymer.**
- d) To consider the CEMP construction traffic review for the end of Marsh Lane.
Cllr Gaymer/Patheram
- e) To **CONSIDER** any new Planning Applications:

Application	Proposal	Applicant details	Deadline
26/00307/COL Notification Certificate of Lawful Use or Development	Proposal: Application for a Lawful Development Certificate for a Proposed extension onto rear (East) elevation. Location: Unit 1A Harding's Business Centre The Marsh Camp Road Henstridge Templecombe	Keen Meat Company	Validated 11 Feb Awaiting decision

f) **To NOTE SSDC Planning Decisions:** The following applications were noted:-

Application number	Proposal	Applicant details	Decision
TrafficManagement@somerset.gov.uk	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
22/03560/OUT 25/02759/REM	Location: Land OS 6975 South of Bowden Road Templecombe Reserved Matters approval for the appearance, landscaping, layout and scale in respect of dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission (Not in this Parish)	Vistry Group	Awaiting decision
25/02658/COU Change of use	Proposal: Change of Use of two nursery buildings, one to an annexe ancillary to dwelling and one for domestic garden storage. Sunnyside Playgroup Whitechurch Lane Henstridge Templecombe, Somerset BA8 0PA	Mrs Amanda Bakewell	Approved with conditions 22 Jan 26
25/02837/FUL	Land At Henstridge Airfield The Marsh Camp Road Henstridge Templecombe Somerset BA8 0TN Erect a new steel framed building to provide storage space	Adlem	Approved with conditions 18 Feb 26
24/01861/FUL Validated 17.1.25	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Location: Cherry Bolberry Farm Furge Lane BA8 0RN	Awaiting decision
25/00171/FUL Validated 24.1.25	Erection of a new workshop/storage building Location: Land At Henstridge Airfield, The Marsh Camp Road	Hookins	Approved with conditions 6 Feb 26

7. Finance

a) To **APPROVE** the amended payment schedule for **March 2026. RFO**

<u>March 26 Payment Schedule</u>			
	PAYEE	PARTICULARS	AMOUNT
1	Timeback Accounts	Payroll Feb26 - INV tbc	£ 18.00
2	Henstridge Village Hall	Hall Hire HVH- INV tbc	tbc
3	Somerset Council	Ranger 30046579 and Bins 32013815	£ 1,327.18
4	Worthy Groundworks	Ditch clearing	£ 2,820.00
5	Mr T Pulling	Ground Maintenance	£ 111.93
PAYMENTS FOR REPORT			
	Staff	Salaries and Expenses	£ 2,559.58
<u>TOTAL PAYMENTS</u>			<u>£ 6,836.69</u>

b) To **NOTE** receipts. **RFO**

<u>Jan 26 Receipts for Report</u>		
	RECEIVED	AMOUNT
1	Allotment fees	£ 90.00
2	Henstridge Allotment Committee	Return of Grant (less £25.50)
<u>TOTAL RECEIPTS</u>		<u>£ 2,564.50</u>

c) To **NOTE** any further anticipated expenditure from the allotment grant **£3,040 Cllr Scard.**

d) To **COMPLETE** bank mandate form by bank signatories **RFO**

e) To **APPROVE** the Quote for 2nd phase of work proposed for Oak Vale Wood. **Cllr Thompson**

8. Council Matters

- a) To **ADOPT** proposed changes to the Grant policy and application form **Cllr Petheram**
- b) To **AGREE** the GDPR Audit **Clerk**
- c) To **RECEIVE** feedback on the 21 October 2026 LCN meeting. **Cllr Courtenay.**
- d) To **RECEIVE feedback on the** Highways working group attended by Cllr Gaymer on the 3 March in Castle Cary **Cllr Gaymer**
- e) To **RECEIVE** Plan for GDPR compliance for use of the icloud. **RFO/Clerk Deferred**
- f) To **AGREE** to participate in the county wide Dog Fouling and Control survey.
- g) To **AGREE** to participate in the County Wide SALC survey on challenges PCs are experiencing.
- h) To **AGREE** the agenda items for the next meeting. **Cllr Smith**
- i) To **AGREE** to request Somerset Council to clear the ditches in Marsh Lane, limit heavy traffic and repair the bridge. **Cllr Thompson**

Date of the Next meetings – The next Parish Council meeting to be confirmed held on **Tuesday 7 April 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk at **9.00am on 20 March 2026** **Ann Lee Parish Clerk**

Exclusion of the Press and Public

Under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and pursuant to Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item(s) of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in accordance with Part 1 of schedule 12A of the Local Government Act 1972.

- a) Legal matter