



HENSTRIDGE PARISH COUNCIL

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AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 14 April 2026 at 7.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

- 1. Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Gov. Act 1972 s85 (1) **Cllr Howlett on annual leave.**
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.
- 3. To approve as a correct record the minutes of the Parish meeting, held on the 3 March 2026.** (Local Government Act 1972 Sch 12).
- 4. To note the Actions from the 3rd March 2026 meeting and discuss any outstanding matters arising.** (Local Government Act 1972 Sch 12.

6/12/22 9g 14.12.25	Oak Vale Wood flood prevention: The first phase of work has been completed by the contractor. Before further work can commence. It will take until May to fully appreciate if this intervention has achieved the intended objective. On going flood risks will be monitored in Marsh Lane, the track and entrance. First invoice will be paid in March for £2,820. Monitoring will continue on Marsh Lane for flooding due to the drain issue at the top of Furge Lane.	Cllr Thompson On going monitoring Complete
1/3/23 8f:	To RECIEVE 3 quotes for gates & signage in Oak Vale Wood once work at Vale Wood is completed.	On Going for installation on completion of work
14.1. 26	Allotment: Cllrs noted that tenants have rejected the PC £2,500 grant. Cllrs noted that tenants do not want to be members of the Allotment Society. An additional skip from the alternative grant for clearing and weed suppression of vacant plots has been requested. Action: Cllr Scard to advise the grant making body of further grant adaptations and seek approval. Cllr Howlett reported that the PC grant has been returned less the cost of accrued bank charges. Cllr Scard to review allocation of plots and scope opportunities to maximise tenancy opportunities and initiate invoices for 2026/27.	On Going Cllr Scard Cllr Howlett

3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC resolved to wait for reserve matters. Cllr Burt is investigating see his report.	On Going Cllr Petheram
3.12.24 11f	To ARRANGE a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of the deceased for the plaque and a quote for signage.	On Going Cllr Scard/Cllr Steel
3 2.26 7b	Symonds and Samson LLP have failed to collect the rent for land at Furge Lane amounting to £1,590. Action RFO has sent a letter demanding immediate action, copied to senior partner. Progress has been made and the agent has taken responsibility to collect rent. The receipt to be noted at the meeting in April.	RFO
3.2.26 8a	To ADVERTISE the role on the website seeking someone to take this voluntary position and circulate posters as well. Action Clerk to liaise with Cllr Steel to advertise the role and Cllr Steel to handover to the new appointee.	Clerk Complete
7.10.25 6f g	To FOLLOW-UP potential breaches in planning to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA and Mrytle Cottage with newly appointed direct access for vehicles onto the A30.	On Going. Awaiting response from Somerset Council. Cllr Burt aware

5. Reports

- To **RECEIVE** any Police matters **Cllr Smith.**
- To **RECEIVE** County reports from **Cllr Hayward Burt.**
- To **RECEIVE** Highways defect report notification.
- To **RECEIVE** a verbal report following the Village Hall Committee meeting on the 26 January 26 **Cllr Scard. Deferred from the last meeting.**
- To **RECEIVE** an **UPDATE** from Open Spaces on the Allotment project **Cllr Scard**
See matters arising. Deferred from the last meeting.

6. Planning

- To **RECEIVE** an update on Application no. 25/00410/COL for a third application for a **Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram.**
- To **RECEIVE** notification on Application 23/01470/OUT that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm and S106 funding proposal. **Cllr Petheram.**
- To **RECEIVE** any further updates on Highway issues **Cllr Gaymer.**
- To **CONSIDER** any new Planning Applications:

Application	Proposal	Applicant details	Deadline
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24/00137/REM	Proposal: Certificate of Lawfulness for an Existing development relating to the commencement of works granted by planning permission reference 24/00137/REM for Reserved Matters application to approve appearance, landscaping, layout and scale of approval 22/00687/OUT for the erection of 1 No. detached dwelling. Location: Land Os 7515 Whitechurch Lane Yenston Templecombe Somerset BA8 0NJ. This is a notification only and in line with the Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to officers.	Julia Raymond	The application is being dealt with by Stanley Norris email at stanley.norris@somerset.gov.uk or by telephone on Tel No:01935 462462
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e) To NOTE SSDC Planning Decisions: The following applications were noted|:-

Application number	Proposal	Applicant details	Decision
TrafficManagement@somerset.gov.uk	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
26/00307/COL Notification Certificate of Lawful Use or Development	Proposal: Application for a Lawful Development Certificate for a Proposed extension onto rear (East) elevation. Location: Unit 1A Harding's Business Centre, The Marsh Camp Road Henstridge Templecombe	Keen Meat Company	Validated 11 Feb 26 Decided application permitted 17 March 26
22/03560/OUT 26/00049/DOC1 25/02759/REM	Location: Land OS 6975 South of Bowden Road Templecombe Reserved Matters approval for the appearance, landscaping, layout and scale in respect of dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission (Not in this Parish) Written Scheme of Investigation (WSI) No 09 Reserved Matters approval for the appearance, landscaping, layout and scale in respect of 140 no. dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission 22/03560/OUT	Vistry Group	Awaiting decision Validated 9 January 26 Awaiting decision Awaiting decision
24/01861/FUL	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Location: Cherry Bolberry Farm Furge Lane BA8 0RN	Validated 17.1.25 Awaiting decision

7. Finance T

a) To **NOTE** receipts. **RFO**

Feb 26 Receipts for Report			
	RECEIVED	PARTICULARS	AMOUNT
1	None		£ -
	TOTAL RECEIPTS		£ -

b) o **APPROVE** the payment schedule for **April 2026**. **RFO**.

<u>April 26 Payment Schedule</u>			
	PAYEE	PARTICULARS	AMOUNT
1	Timeback Accounts	Payroll Mar26 - INV tbc	tbc
2	Henstridge Village Hall	Hall Hire HVH- INV 2153	£ 16.00
3	Chew Valley Trees	Trees INV 2261318	£ 171.72
4	Henstridge Cricket Club	Grass cutting Apr25-Mar26	£ 2,041.00
5	S Burrows	Aug 26 Family Day	£ 550.00
6	Mr T Pulling	Ground Maintenance	£ 111.93
7	Toomer Tree Services	Tree work and assessment Inv 1641 & 1642	£ 3,020.00
8	Somerset Landscapes	Ranger March 36692	£ 546.48
9	Stalbridge Building Supplies	Gloves and black sacks	£ 21.89
PAYMENTS FOR REPORT			
	Staff	Salaries and Expenses	£ 2,428.90
<u>TOTAL PAYMENTS</u>			<u>£ 8,907.92</u>

- c) To **APPROVE** Q4 cashbook and bank reconciliation and budget **RFO**
- d) To **NOTE** any further anticipated expenditure from the allotment grant (**£3,040**) **Cllr Scard. Deferred from the last meeting**
- e) To **COMPLETE** bank mandate form by bank signatories **RFO. Cllrs requested the form for this purpose from the RFO. Deferred from the last meeting.**
- f) To **REVIEW** due diligence and **APPROVE** the bank/building society transfer of funds. **RFO**
- g) To **APPROVE** membership of SCRAPP at a cost of £200 per annum. **Cllr Petheram**
- h) To **APPROVE** the quote for weed killing on the recreation ground. **Cllr Graham**
- i) To **APPROVE** the Quote for 2nd phase of work proposed for Oak Vale Wood. **Cllr Thompson.**

8. Council Matters

- a) To **AGREE** the new IT Policy Clerk
- b) To **AGREE** (adopt/amend) the Code of Conduct Policy
- c) To **AGREE** (adopt/amend) the Freedom of information Policy
- d) To **AGREE** the GDPR Audit **Cllr Finch**
- e) To **RECEIVE** feedback from the LCN meeting **Cllr Courtenay**
- f) To **RECEIVE** Plan for GDPR compliance for use of the icloud. **RFO/Clerk Deferred to the next meeting**
- g) To **AGREE** the agenda items for the next meeting. **Cllr Smith**

Date of the Next meeting – The next **Annual Parish Council meeting Tuesday 12 May 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk at **9.00am on 20 April 2026**. **Annual Village Meeting is on the 20th May hosted by the Cllr Smith PC Chair**

Exclusion of the Press and Public

Under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and pursuant to Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item(s) of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in accordance with Part 1 of schedule 12A of the Local Government Act 1972.

- a) **Staff Appraisals**
Ann Lee