



HENSTRIDGE PARISH COUNCIL

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AGENDA

The Annual PC meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday the 12 May 2026 from 7.00pm. All members are summoned to attend.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion.

Please note, any new items raised by the public in this session will not be discussed by the council and will not be minuted. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting.

ALL MEMBERS MUST COMPLETE THEIR DECLARATION OF INTEREST AT THE START OF THE MEETING

- 1. To elect a chairperson and receive a Declaration of Acceptance of Office. The elected Cllr must sign their declaration of acceptance of office before proceeding with the meeting.**
 - 2. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
 - 3. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct)
 - 4. To elect a Vice Chairman and receive a Declaration of Acceptance of Office. The elected Cllr must sign their declaration of acceptance of office.**
 - 5. To elect a chairperson and members of the Open Spaces Committee and receive Declarations of Acceptance of Office. The elected Cllr must sign their declaration of acceptance of office.**
 - 6. To review the arrangement that the Finance Committee is made up of the entire council and agree any changes.**
 - 7. To review the arrangement that the Planning Committee is made up of the entire council and agree any changes.**
 - 8. To elect a member to act as Coordinating Councillor for Personnel and Human Resources.**
 - 9. To confirm that the Parish Council meets the eligibility criteria for the General Power of Competence as set out in the Localism Act 2011; namely that it has a qualified Clerk and that at least two thirds of vacancies were filled at the last ordinary election and that the Council adopts the power.**
 - 10. To propose representatives of the council to the following:**
 - Allotments
 - Community Speed watch
 - Highways/Drains/ditches
 - Somerset Association of Local Councils
 - Local Community Network
 - Tree Warden
- Summons and Agenda 12.05.26

- Climate and environment
- Footways
- Village Hall Management Committee
- Parochial Church Council
- Yenston and Bowden
- Youth work

PARISH COUNCIL MEETING

11. To approve as a correct record the minutes of the previous meeting held on Tuesday 14 April 2026 (Local Government Act 1972 Sch 12).

12 To Note the minutes of the Open Spaces Committee held on the 23 April 2026

11. To note circulation of the Actions from the 14 April 2026 Meeting and discuss any matters arising (Local Government Act 1972 Sch 12.

1/3/23 8f:	To RECIEVE 3 quotes for gates & signage in Oak Vale Wood once work at Vale Wood is completed. Cllrs noted that the old signs in the wood have been removed. Cllr Thompson agreed to reinstate them. It was noted that parishioners are removing logs for the wood. The logs serve important ecological need. Wood decomposition is one of a woodland's essential recycling processes and a natural part of every tree's lifecycle. Dead and decaying wood also provides a nutrient-rich habitat for fungi, a nursery for beetle larvae and a larder for insectivorous birds and other animals. ACTION Next meeting agenda item to discuss the location of the log pile.	Cllr Thompson
14.1. 26	Allotment: Cllrs noted that tenants have rejected the PC £2,500 grant. Cllrs noted that tenants do not want to be members of the Allotment Society. An additional skip from the alternative grant for clearing and weed suppression of vacant plots has been requested. The SALC grant extension expires in June. Further amendments to the scope of the grant need to be discussed with SALC Action: Cllr Scard to contact SALC to request authorisation to repair potholes on the track up to the allotment for safe vehicular access with awarded grant funding. Cllr Scard to provide a quote for scapling's in May. Cllr Scard to review allocation of plots and further scope opportunities to maximise tenancy opportunities and initiate invoices for 2026/27.	Cllr Scard
3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC had resolved to wait for reserve matters. Cllr Smith reported that she has received correspondence from Michael Lowe stating the payment will be made to the Council. Action: Cllr Smith to write again to clarify if this payment will be provided to the Parish Council or Somerset Council	On Going Cllr Petheram

3.12.24 11f	To ARRANGE a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of the deceased for the plaque and a quote for signage.	On Going Cllr Scard/Cllr Steel
7.10.25 6f g	To FOLLOW-UP potential breaches in planning to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA and Mrytle Cottage with newly appointed direct access for vehicles onto the A30.	

12. Reports

- a) To receive any Police matters **Cllr Smith**
- b) To receive Councillor reports from **Cllr Hayward and Cllr Clerk**
- c) To receive an update on Village Hall matters following their AGM on the 28th April
Cllr Scard

13. Planning

- a) To **RECEIVE an update on Application no. 25/00410/COL for a third application for a Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram.**
- b) To **RECEIVE notification on Application 23/01470/OUT** that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm and S106 funding proposal. **Cllr Petheram.**

a) To consider the following new Planning Applications:

Application number	Proposal	Applicant Details
: 26/00930/COL Notification only	Application for a Lawful Development Certificate for the proposed erection of single-storey rear extension to dwelling Location: The Old Stables Church Street Henstridge Templecombe Somerset BA8 0QE Application Type: Certificate of Lawful Use or Development	Applicant: Ms A Reeves
26/00876/HOU	Proposal: Application for a single storey extension and upgrading of the building Location: F B G Commercial Services Tower House The Marsh Camp Road Henstridge Templecombe Application Type: Householder Application	Applicant: Mr and Mrs Gary clayton Deadline for 19 May 2026

c) To note recent Planning Decisions by Somerset Planning Officers:

Application number	Proposal	Applicant details	Decision
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TrafficManagement@somerset.gov.uk	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
26/00307/COL Notification Certificate of Lawful Use or Development	Proposal: Application for a Lawful Development Certificate for a Proposed extension onto rear (East) elevation. Location: Unit 1A Harding's Business Centre, The Marsh Camp Road Henstridge Templecombe	Keen Meat Company	Validated 11 Feb 26 Decided application permitted 17 March 26
22/03560/OUT 26/00049/DOC1 25/02759/REM	Location: Land OS 6975 South of Bowden Road Templecombe Reserved Matters approval for the appearance, landscaping, layout and scale in respect of dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission (Not in this Parish) Written Scheme of Investigation (WSI) No 09 Reserved Matters approval for the appearance, landscaping, layout and scale in respect of 140 no. dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission 22/03560/OUT	Vistry Group	Awaiting decision Validated 9 January 26 Awaiting decision Awaiting decision
24/01861/FUL	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Location: Cherry Bolberry Farm Furge Lane BA8 0RN	Validated 17.1.25 Awaiting decision

d) To receive updates regarding and ongoing Highways concerns Cllr Gaymer

14. Finance

- a) To **review** and update if required signatories for the Parish Council bank accounts.
- b) To **note** receipt of the 2026/27 precept
- c) To **note** VAT reclaim for 25/26
- d) To **agree** the reserves allocation
- e) To **approve** the following accounts for payment to be paid via internet banking and agree two signatories to authorise
- f) To **consider** opening a dedicated savings account, to include **approving** a transfer of funds to the account. **RFO**
- g) To **receive** the SCRAPP constitution and **agree to become a member of SCRAPP at a cost of £150 per annum. Cllr Petheram**

15. Council Matters

- a) To **note** that all members must complete their Register of Interests Form and provide a copy to the Clerk
- b) To **agree** to the repair or purchase of parish notice boards **Cllr Courtenay**
- c) To **agree** the new IT Policy
- d) To **agree** to (adopt/amend) the Code of Conduct Policy
- e) To **agree** to (adopt/amend) the Freedom of information Policy
- f) To **agree** to the GDPR Audit **Cllr Finch**
- g) To **agree** to (adopt/amend) Council's Standing Orders
- h) To **agree** to (adopt/amend) the Council's Financial Regulations

- i) To **agree** to the location of logs in Oak vale Wood to avoid theft and enhance ecological balance **Cllr Thompson**
- j) To **receive** feedback from the LCN meeting that took place on the 7th of May. **Cllr Courtenay and Cllr Steel**
- k) To note the arrangements for the Annual Parish Meeting on the 20 May 2026. **Cllr Smith**

18. Date of Next meeting – The next Parish Council meeting will be held on Tuesday **2nd June 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 20 May 2026**

Ann Lee
Parish Clerk