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Open Spaces Committee Meeting AGENDA 23 April 2026 at 7pm The Village Hall Lounge

1. **Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)).
2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct). **None declared**
3. **To approve as a correct record the minutes of the minutes of the Open Spaces Meeting held on the 20 January 2026** (Local Government Act 1972 Sch 12). **Proposed as correct Cllr Steel, seconded by Cllr Finch, unanimously carried.**
4. **To note the Actions from the 20 January 2026 Meeting and discuss any matters arising.**

Minute Reference	Item	Action	Outcome
30 April 2024 Cllr Thompson	Oak Vale wood scheme of works.	The PC awarded the contract to charlie@worthygroundworks.co.uk conditionally upon evidence of public liability insurance which must be submitted to the Clerk prior to work commencing. Cllr Finch successfully approached the company to ensure that work will commence before the end of March. The Clerk reported public liability insurance has been received. Operational Liaison will be with Cllr Thompson. Work commenced in February 2026 and was paid for in March 2026. On going monitoring of flood risk. ACTION Replacement of revised signage in Oak Vale Wood	ACTION Complete Works complete Cllr Finch/Thompson Cllr Thompson
21 Oct 2025 Cllr Finch, Cllr Graham Cllr Scard	Burial Ground mapping pathway	1. Grave records and site mapping to be recommended to the PC in the autumn budget rounds. In February 26 the budget provision was allocated for this and time for Les Peters to remove the ant hills. ACTION Cllr Scard to confirm a date for work to commence	Completed Cllr Finch Ongoing Cllr Scard

		2. Clerk to provide Cllr Finch with the number of grave plots currently occupied and plot purchases and free capacity. Clerk to contact grave digger to place 3. spoil as close to the hedge as possible in future. 4 Notice of work to commence in the Church Yard to advise public that ant hills will be removed in the spring. On agenda	On going Clerk Complete Clerk On Going Cllr Scard
21 Oct 25 Cllr Scard	Allotment Committee	a) Existing allotment annual fees equate to £30 a full plot and £15 for a half plot. Revised fee recommendations for 26/27 and invoicing to tenants	On Going Cllr Scard
		b) The Allotment Chair Richard Jones and Peter Nast have advised that tenants do not want the £2,500 grant from the PC. Money has been returned. ACTION Cllr Scard to establish impact of this on the SALC grant with FODO and negotiate redeployment of funds to accommodate alternative work. On Agenda	Cllr Scard. Cllr Scard On going
21 Oct 25 5a Cllr Scard	Footpaths	Footpath issues obstructed due to overgrowth blocking paths: 12/28, 12/39, 12/33, 12/27, 12/38,12/9, and flooding issues on pathway 12,46. ACTION: To use the Ranger to clear prime paths using allocated budget. Employ local contractor as a Lengths man to manage minor maintenance tasks.	Cllr Scard /Cllr Steel On Going
20.1.2026 Cllr Finch	Environmental Health	Reported flooding problems at Station Gardens despite a culvert being dug in Plot Lane. Contamination of silt waste is still not resolved and residents are understandably concerned. Action Clerk to contact Officers at SC to establish involvement and results from Environmental Health.	On Going Ckerk

Open Spaces Matters

- a. To **RECEIVE UPDATE** on the location of bins within the cemetery and provision of green waste signage. **Cllr Steel/Cllr Graham**
- b. To **AGREE** a date to start the work in the cemetery to remove the ant hills by Les Peters **Cllr Scard**

- c. To **RECEIVE** an update on Oak Vale Wood. **Cllr Thompson**
 - 1) To **ASSURE** the PC that **Signage removed has been reinstated**
 - 2) To **AGREE** relocation of log pile to protect from theft and maintain ecological balance.
- d. To **provide an UPDATE** on work undertaken by the Ranger on footway clearance for prime sites. **Cllr Scard.**
- e. To **NOTE** work on the recreation ground in preparation for cricket events. **Cllr Graham**
- f. To **AGREE** the plan to replace/repair or remove the equipment that has broken in the children's playpark area. **Cllr Graham and Cllr Scard**
- g. To **RESOLVE** the management of hours worked by the maintenance team. **Cllr Steel**

Next meeting the 15 July 7 pm Village Hall

Ann Lee Parish Clerk