



HENSTRIDGE PARISH COUNCIL

Cllr Ann Lee

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Tel: 07841392242 or 07702667083

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AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 9 June 2026 at 7.00pm.

The meeting will commence after there has been an opportunity for members of the electorate of the Parish to speak. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chairman's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as listed in the final item.

1. **Cllr Rose to COMPLETE DECLARATION OF INTEREST FORM prior to starting the meeting**
2. **Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Gov. Act 1972 s85(1) Cllr Howard
3. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct. **Dispensation for matters relating to the Bird in Hand Public House continues.**
4. **To APPROVE as a correct record the minutes of the Annual Parish Council meeting, held on the 12th of May 2026 at 7.00 pm.** (Local Government Act 1972 Sch 12.
5. **To APPROVE as a correct record the minutes of the Parish Council meeting, held on the 12th of May 2026 at 7.30 pm.** (Local Government Act 1972 Sch 12.
6. **To NOTE the Actions from the 12 May 2026 Meeting and discuss any matters arising** (Local Government Act 1972 Sch 12.

1/3/23 8f:	To REINSTATE the signage in Oak Vale Wood Cllr Thompson agreed to reinstate them. It was noted that parishioners are removing logs for the wood. The logs serve important ecological need. Wood decomposition is one of a woodland's essential recycling processes and a natural part of every tree's lifecycle. Dead and decaying wood also provides a nutrient-rich habitat for fungi, a nursery for beetle larvae and a larder for insectivorous birds and other animals. ACTION Clerk to write Article in WOT's on reminding the public not to remove logs. Cllrs resolved to keep the location of the log piles and not move and sell the supply. Open Spaces Committee will determine the location for the larger logs within the woods.	Cllr Thompson Complete and signpost photos circulated to the PC. Clerk Complete On Going monitoring Open Spaces Committee.
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14.1. 26	Allotment: An additional skip for clearing rubbish has been provided with grant funding. The SALC grant extension expires in June. Further amendments to the scope of the grant need to be discussed with SALC to use funds to repair the potholes on the vehicular Action: Cllr Scard to contact SALC to request authorisation to repair potholes on the track up to the allotment for safer vehicular access with awarded grant funding. Cllr Scard obtained a quote for £39.00 per ton loose or £49.00 a ton in bags. OPC will establish the quantity required with authority to initiate the repair. Cllr Scard and the Clerk have conducted a site inspection and reviewed the allocation of plots. Future tenants have expressed interest in vacant plots. Clerk to draw up tenancy contracts for new tenants and send a letter to the tenants advising them of the outcome of the recent site visit. Only one half plot is vacant now. Invoices for 2026/27 will be sent in September 2026.	On going Cllr Scard and Clerk Clerk On Going
3.12.24 9c	To formally COMPLAIN to Somerset Council about their decision regarding 23/01470/OUT and allocating £40k to the golf club to provide commercial changing rooms and play group facilities several miles away from the community. The PC had resolved to wait for reserve matters. Cllr Smith reported that she has received correspondence from Michael Lowe stating the payment will be made to the Council. Action: Cllr Smith to write again to clarify if this payment will be provided to the Parish Council or Somerset Council	On Going Cllr Smith
3.12.24 11f	To ARRANGE a small plaque for the cemetery wall indicating where three original graves were located within parish. Action: Cllr Scard to provide Cllr Steel with details of the deceased for the plaque and a quote for signage.	On Going Cllr Scard/Cllr Steel



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7.10.25 6f g	To FOLLOW-UP potential breaches in planning to land in the Parish registered as a tyre business trading as Sparewheels R us Ltd and Mobile Tyres Ltd on the Stalbridge Road. Address The Pantiles, Henstridge, Templecombe, BA8 0SA and Mrytle Cottage with newly appointed direct access for vehicles onto the A30.	On Going. Awaiting response from Somerset Council. Cllr Burt chasing
12.5.26	To progress the provision of an IT Policy by August 2026 to comply with Schedule 10.	Clerk
12.5.26	To make amendments to the GDPR audit by August 2026 to comply with Schedule 10	Clerk

7. Reports

- a) **To RECEIVE** any Police matters **Cllr Smith**
- b) **To RECEIVE** an update on Village Hall matters **Cllr Scard**
- c) **To RECEIVE** the Youth report May 2026 **Cllr Rose**
- d) **To RECEIVE** Cllr Haywards report.

8. Planning

- a) **To RECEIVE an update on Application no. 25/00410/COL for a third application for a Lawful Use or Development Certificate** for an existing development relating to the commencement of works 17/03029/out and reserved matters approval ref. 21/03369/rem at Land Os 5439 Part Townsend Green Henstridge Templecombe Somerset BA8 0RG. **Cllr Petheram**

To **Agree** to write to Somerset Council to establish the permitted number of caravans on the licence and a copy of the site layout. **Cllr Finch**

- b) **To RECEIVE notification on Application 23/01470/OUT** that Somerset Council has granted planning permission for 52 dwellings with associated access, infrastructure and open space at Townsend Farm and S106 funding proposal in response to Cllr Smiths second letter. **Cllr Petheram.**
- c) **To CONSIDER new Planning Applications: None received**
- d) **To NOTE recent Planning Decisions by Somerset Planning Officers:**



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Application number	Proposal	Applicant details	Decision
TrafficManagement@somerset.gov.uk >	Derestriction sign Combe Hill, Templecombe extension of the 30mph zone from the southern edge of Templecombe to the traffic lights at the top of Yenston Hill.	Templecombe request for support	Awaiting decision
26/00930/COL Notification only	Application for a Lawful Development Certificate for the proposed erection of single-storey rear extension to dwelling Location: The Old Stables Church Street Henstridge Templecombe Somerset BA8 0QE Application Type: Certificate of Lawful Use or Development	Ms A Reeves	Awaiting decision
26/00876/HOU	Proposal: Application for a single storey extension and upgrading of the building Location: F B G Commercial Services Tower House The Marsh Camp Road Henstridge Templecombe Application Type: Householder Application	Mr and Mrs Gary Clayton	Awaiting decision
22/03560/OUT	Location: Land OS 6975 South of Bowden Road Templecombe Reserved Matters approval for the appearance, landscaping, layout and scale in respect of dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission (Not in this Parish)	Vistry Group	Awaiting decision
26/00049/DOC1	Written Scheme of Investigation (WSI) No 09		Awaiting decision
25/02759/REM	Reserved Matters approval for the appearance, landscaping, layout and scale in respect of 140 no. dwellings in accordance with Conditions 1 and 2 of the Outline Planning Permission 22/03560/OUT		Awaiting decision
24/01861/FUL	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Cherry Bolberry Farm Furge Lane BA8 0RN	Awaiting decision



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- e) **To RECEIVE updates regarding any ongoing Highways concerns Cllr Gaymer**

- f) **To consider Somerset Councils Local Plan consultation.**

9. Finance

- a) **To NOTE the VAT reclaim for 25/26 of £6,051.11** Cllrs requested notification of the claim value from the RFO which was sent to the Finance Cllrs on the 7 April 2026.
- b) **To NOTE** the Annual Internal Audit Report, consider any recommendations and responses.
- c) **To APPROVE** the appointment of an internal auditor to carry out an Internal Audit 26-27 (May 2027).
- d) **To APPROVE** the AGAR Section 1 – Annual Governance Statement.
- e) **To APPROVE** the AGAR Section 2 – Accounting Statement.
- f) **To ANNOUNCE and NOTE** the period for the exercise of public rights.
- g) **To APPROVE** the payment schedule for June 2026
- h) **To APPROVE** the opening of a Redwood Bank account on behalf of the PC in order to obtain improved interest rates on council funds.
- i) **To APPROVE** the RFO being added as an authorised administrator /user and Authorise Cllr Howlett, Cllr Graham, Cllr Finch, Cllr Courtenay as dual signatories for the Redwood Bank Account for the purposes of account management and administration.
- j) **To APPROVE** the transfer of £70k from the Councils Unitary Trust Bank account to meet the minimum opening deposit requirements and start accruing interest.
- k) **To AUTHORISE** the RFO to complete all necessary application forms, identification requirements, and banking administration associated with opening and operating the account.



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10. Council Matters

a)To AGREE to (adopt/amend) the Council's Standing Orders Cllrs resolved to defer this decision until the next meeting to ensure the document is the 2025 suggested template produced by NALC / SALC

b)To RECEIVE feedback from the LCN Cllr Courtenay

11. Date of Next meetings – The next Parish Council meeting will be held on Tuesday **7 July 2026**.
And Open Spaces July 21st All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 28 June 2026**

Ann Lee
Parish Clerk