



HENSTRIDGE PARISH COUNCIL

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MINUTES

The Annual PC meeting of Henstridge Parish Council will be held at the Village Hall, Ash Walk, Henstridge on Tuesday the 12 May 2026 from 7.00pm. All members are summoned to attend.

The meeting commenced after there has been an opportunity for members of the electorate of the Parish to speak.

ALL MEMBERS PRESENT COMPLETED THEIR DECLARATION OF INTEREST AT THE START OF THE MEETING AND SUBMITTED THEM TO THE CLERK.

- 1. Present:** Cllr Smith, Cllr Courtenay, Cllr Scard, Cllr Gaymer, Cllr Howlett, Cllr Steel, Cllr Finch, Cllr Petheram, Cllr Graham, Cllr Thompson.
- 2. In attendance:** Ann Lee Clerk
- 3. To elect a chairperson and receive a Declaration of Acceptance of Office.** Cllr Courtenay proposed Cllr Smith. This was seconded by Cllr Gayner, unanimously carried. Cllr Smith signed the declaration of acceptance of office before proceeding with the meeting.
- 4. Apologies for Absence.** To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)). **Cllr Rose (Working)**
- 5. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct) **None declared**
- 6. To elect a Vice Chairman and receive a Declaration of Acceptance of Office.** Cllr Gayner proposed Cllr Finch. This was seconded by Cllr Graham. Cllr Finch signed their declaration of acceptance of office.
- 7. To elect a chairperson of the Open Spaces Committee and receive Declarations of Acceptance of Office. To Agree members of the Committee.** Cllr Graham proposed Cllr Scard. This was seconded by Cllr Gayner and carried. Cllr Scard signed the declaration of acceptance of office. Cllr Smith proposed membership of the Committee remain the same. This was seconded by Cllr Howlett and unanimously carried.
- 8. To review the arrangement that the Finance Committee is made up of the entire council and agree any changes.** Cllr Graham proposed that the Finance Committee remains made up by the entire Council. This was seconded by Cllr Howlett and unanimously carried.
- 9. To review the arrangement that the Planning Committee is made up of the entire council and agree any changes.** Cllr Howlett proposed that the Planning Committee remains made up by the entire Council. This was seconded by Cllr Finch and unanimously carried.
- 10. To elect a member to act as Coordinating Councillor for Personnel and Human Resources.** Cllr Smith proposed Cllr Steel, seconded by Cllr Gaymer and unanimously carried.

11. To confirm that the Parish Council meets the eligibility criteria for the General Power of Competence as set out in the Localism Act 2011; namely that it has a qualified Clerk and that at least two thirds of vacancies were filled at the last ordinary election and that the Council adopts the power. Cllrs resolved that this status remains until May 2027.

12. To propose representatives of the council to the following: Cllrs unanimously agreed the following representatives for council matters:-

- **Allotments:** Cllr Scard
- **Community Speed watch:** (TBC)
- **Highways/Drains/ditches:** Cllr Gaymer
- **Somerset Association of Local Councils:** Cllr Courtenay
- **Local Community Network:** Cllr Courtenay
- **Tree Warden:** Cllr Petheram and Cllr Thompson
- **Footways:** Frazer Cook
- **Village Hall Management Committee:** Cllr Scard
- **Parochial Church Council:** Cllr Petheram
- **Yenston and Bowden:** Cllr Petheram
- **Youth work:** Jane Rose

The meeting closed at 7.25pm

Ann Lee Parish Clerk