



HENSTRIDGE PARISH COUNCIL

Cllr Ann Lee

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AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 8th September 2026 at 7.00pm.

The meeting will commence after there has been an opportunity for members of the public to speak. The Chair will welcome everyone to the open meeting at 7pm. In normal circumstances this will be restricted to approximately 15 minutes in total and shall be at the Chair's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and will not be included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as detailed in the final item of the agenda.

- 1. Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Gov. Act 1972 s85(1)). **Cllr Finch**
- 2. Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.
- 3. To APPROVE as a correct record the minutes of the Parish Council meeting, held on the 7 of July 2026 at 7.00 pm.** (Local Government Act 1972 Sch 12. **To APPROVE as a correct record the minutes of the Extraordinary Parish Council meeting, held on the 3 of August 2026 at 7.00 pm.** (Local Government Act 1972 Sch 12.
- 4. To NOTE the Actions from the 9th June 2026 meeting and discuss any matters arising** (Local Government Act 1972 Sch 12).

14.1.26	Update on allotments:- 1. Grant funding; 2. Purchase of rotavator, trimmer and weed control membrane; 3. Annual tenant fee proposal see agenda item Council Matters.	
3.12.24	Update on CIL funding for 23/01470/OUT	Cllr Smith
9.6.26	Update on letter to planning officer re Application no. 23/01470/OUT, outline permission 17/03029/OUT, reserve matter approval 21/03369/REM (Townsend Farm)	Cllr Petheram
9.6.26	Update on Application no. 25/00410/COL for a third application for a Lawful Use or Development Certificate	Cllr Petheram
3.12.24	Update on plaque for the cemetery wall	Cllr Steel
12.5.26	Update GDPR to comply with Schedule 10	Clerk
7.7.2026	Update on FOI request	Cllr Smith

5. Reports

- a) **To RECEIVE** any Police matters. **Cllr Smith** (Please see the following link for access to published data) Next report due 1st September. <https://www.police.uk/pu/your-area/avon-somerset-constabulary/wincantonrural-east/?yourlocalpolicingteam=about-us>.
- b) **To RECEIVE** an update on Village Hall matters **Cllr Scard**.
- c) **To RECEIVE** Cllr Burts report.

6. Planning

a) To **CONSIDER** new Planning Applications:

Application Number	Location and proposal	Appellant
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Summons circulated 26.8.2026

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26/01892/HOU Deadline for comments 10 September 2026	Location: Inwood House Inwood Henstridge Templecombe Somerset BA8 0PF. Proposal: Construction of a single storey link extension and alterations.	Mr & Mrs de Pelet
26/01982/TCA Notification only	Location: Quiet Corner House High Street Henstridge Templecombe Somerset BA8 0RA. To carry out tree surgery works to No. 4 trees within a Conservation Area. T1 and T2 intertwined Yew trees: overall crown reduction by 2.5m. T3 and T4 Holly/Yew: radial spread reduction by 2m. Pruning cuts should not exceed 60mm; work as per BS3998.	Mervyn Wright
26/01869/FUL	Rhodes House Farm Landshire Lane Henstridge Templecombe Dorset BA8 0SD Extension to existing covered yard.	Mr C Barnes

b) To **NOTE** recent Planning Decisions by Somerset Planning Officers:

Cllrs noted the following applications.

Application number	Proposal	Applicant details	Decision
24/01861/FUL	Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG	Cherry Bolberry Farm, Furge Lane BA8 0RN	Awaiting decision
26/01136/S73A Section 73 Determination	Bowbrook House Whitechurch Lane Yenston Templecombe Somerset BA8 0NH. S73 application to vary condition No. 10 (WSI) to enable commencement of remedial works to existing outbuildings, relating to application 24/00400/FUL for conversion/change of use of Chapel Barn, Coach House and Tack Room to domestic use associated with Monmouth House, plus swimming pool in paddock area. Application Number: 26/01108/S73		Permitted with conditions, 17 July 2026

b) To **RECEIVE** updates regarding any ongoing Highways concerns **Cllr Gaymer**.

c) To **receive a PROPOSAL** to leaflet residents in the South end of Whitchurch Lane for a **20mph limit Cllr Gaymer**

d) To **AGREE a Motion** for Fast Car and Motor Bike noise reduction – request for enforcement and support **Cllr Thompson**

e) To **AGREE** the approach going forward to resolve issues relating to Footpaths/Restricted Byways/Bridleways/BOATS in Henstridge Parish. **Cllr Scard / Frazer Cooke**

f) To **REQUEST** Highways to clear ditches in Marsh Lane. **Cllr Thompson**

- g) To **AGREE to establish a working group who will drive the Henstridge Local community Plan forward. Cllr Petheram**

7. Finance

- a) To **RECEIVE** quarter one financial report **RFO**
- b) To **NOTE** the receipts for August 2026
- c) To **APPROVE** the appointment of an internal auditor to carry out an Internal Audit 26-27 (May 2027). **Clerk**
- d) To **APPROVE** the payment schedule for August 2026. **RFO**

8. Council Matters

- a) To **RECEIVE** feedback from the LCN **Cllr Courtenay**
- b) To **REVIEW** the Fete Committee response to the email sent by the Parish Council. Any response needed?
- c) To **REVIEW** the Fete article, re the Parish Council in the Wot's On magazine. Any response needed?
- d) To **REVIEW** the email sent to the Parish Council by Sanktom. Any response needed?
- e) To **REVIEW** the email sent to the Parish Council by CLASH. Any response needed?
- f) A **PROPOSAL** from the Bird in Hand Society to make changes to the pub. **Cllr Smith**
- g) To **NOTE** the reference numbers for planning breach enforcement investigations. **Clerk**
- h) To **AGREE** to allow recently purchased youth equipment to be shored in the Green Shed. **Cllr Rose and Cllr Howlett**
- i) To **ADOPT** the proposed Grant Policy **Clerk**
- j) To **ADOPT** the proposed Dignity at work/bullying and harassment Policy **Clerk**
- k) To **NOTE** the provision of a ten year pitch, maintenance and pitch repair agreement with Football Club. **Cllr Graham**
- l) Items for next meeting

9. Exempt Session – Exclusion of the Press and Public

The Council excluded the Press and Public and resolved that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- a) To **UPDATE** Cllrs on the use of the Persistent or unreasonable Contact Policy

10. Date of Next meeting The next Parish Council meeting will be held on **Tuesday 6 October 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 28 September**.
Open Spaces Committee meeting is on the 13 October 2026.

Ann Lee
Parish Clerk