HENSTRIDGE PARISH COUNCIL
Cllr Ann Lee
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AGENDA

Henstridge Parish Council Meeting held at the Village Hall, Ash Walk, Henstridge on Tuesday 6th October 2026 at 7.00pm.

The meeting will commence after there has been an opportunity for members of the public to speak. The open meeting will be restricted to 15 minutes in total and held at the Chair's discretion. Please note, any new items raised by the public in this session will not be discussed by the council and are not included in the minutes. Items for inclusion on the agenda should be put to the Clerk in writing prior to the meeting as detailed in the final item of the agenda.

1. **Apologies for Absence:** To receive and approve apologies for absence including reasons given (Local Gov. Act 1972 s85(1). **Cllr Petheram**

2. **Declarations of Interest.** (Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Council's Code of Conduct.

3. **To APPROVE as a correct record the minutes of the Parish Council meeting, held on the 8th of September 2026 at 7.00 pm.** (Local Government Act 1972 Sch 12.

4. **To NOTE the Actions from the 8th September 2026 meeting and discuss any matters arising** (Local Government Act 1972 Sch 12).

8.9.26	Car and Motor Bike noise reduction – request for enforcement and support **Action: Clerk to write to Environmental Health Department to request advice and support to address the excessive and unnecessary vehicular noise. Note response from EHD attached Cllr Pack** **Update from Cllr Smith and Thompson** **To RECEIVE response from Environmental Health** **To RECEIVE draft survey for residents to complete to establish the extent of resident's concerns about vehicular noise pollution. Clerk to develop a draft survey. Attached paper** **Update from Cllr Smith and Thompson**	**Clerk Complete** **Cllr Smith Cllr Thompson** **Clerk Complete** **Cllr Smith Cllr Thompson**
8.9.26	To **receive an update on** working group membership who will drive the Henstridge Local community Plan forward**.** **ACTION Clerk to provide a short paper detailing the differences between a community vs a neighbourhood plan and the associated differences. Paper attached.**	**Cllr Petheram** **Clerk Complete**

8.9.26	To resolve issues relating to Footpaths/Restricted Byways/Bridleways/BOATS in Henstridge Parish. **Action: -** **A) To identify which pathways are a priority Frazer Cooke.** **B) PC to establish who the riparian landowners are.** **C) To agree a letter to riparian landowners offering PC support to clear vegetation to avoid the public finding alternative routes across the countryside where blockage exists. Update from Cllr Scard**	**Cllr Scard**
8.9.26	**Clerk to contact** Highways to clear ditches in Marsh Lane. **Clerk to contact Highways to undertake this work.**	**Clerk Complete**
8.9.26	**Update on alternative storage accommodation for the youth and family equipment. Update Cllr Howlett and Cllr Rose**	**Cllr Howlett and Cllr Rose**
14.1.26	**Update on allotments**: - 1. Grant funding; 2. Purchase of rotavator, trimmer and weed control membrane; 3. **Revised Annual tenant fee proposal. Agenda item with paper Council Matters. Update Cllr Scard**	**Cllr Scard**
3.12.24	**Update on CIL funding** for 23/01470/OUT. **No updates**	**Cllr Smith**
9.6.26	**Update on response letter to planning officer re Application no. 23/01470/OUT, outline permission 17/03029/OUT, reserve matter approval 21/03369/REM (Townsend Farm).** Letter of concern sent by Clerk previously circulated – **No reply received to date**	**Cllr Petheram Complete**

9.6.26	**Update on Application no. 25/00410/COL.** A third application for a Lawful Use or Development Certificate**. No further update reported.**	**Cllr Petheram**
3.12.24	**Update** on plaque for the cemetery wall. **Proforma invoice provided. Payment to be made in October and plaque to be sited. Update Cllr Steel**	**Cllr Steel**
12.5.26	**Update** GDPR to comply with Schedule 10. **The Clerk indicated that the 26/27 audit will be undertaken using the original tool, explaining that Cllr Finch recommends using the NALC tool in 2027. To NOTE audit report**	**Clerk Complete Agenda Item**

5. Reports

a) **To RECEIVE** any Police matters. **Cllr Smith (Please see the following link for access to published data)** Next report was due 1st September. **Cllrs to check the website link for report availability prior to PC meeting.** **https://www.police.uk/pu/yourarea/avon-somersetconstabulary/wincantonruraleast/yourlocalpolicingteam=about-us.**

b) **To RECEIVE** an update on Village Hall matters during a meeting held on the 22nd September with Mrs Amanda Shirlin Cllr Smith, Cllr Graham and Cllr Scard**. Cllr Smith**

c) **To RECEIVE Cllr Burts report** for September/October 2026.

6. Planning

a) CONSIDER Planning Applications:

Application	Location and proposal	Appellant
26/02114/COL Certificate of Lawful Use or Development Notification only	**Henstridge Sport And Leisure Marsh Lane Henstridge Templecombe Somerset BA8 0TG Application for Lawful Development Certificate for a Proposed alteration on part of a site an existing use of a golf course, coarse fishing and the siting of up to sixty five touring caravans and up to twenty five static caravans be occupied for human habitation of any type including as a person's sole or main place of residence (the lawful use). To the use of a golf course, coarse fishing and the siting of up to forty five touring caravans and up to forty five static caravans be occupied for human habitation of any type including as a person's sole or main place of residence.**	
26/02132/HOU	**Location: Whitchurch Manor House Whitechurch Lane Henstridge Templecombe Somerset BA8 0PA Proposal: Removal of rear conservatory and the construction of a two storey extension with single storey additions to the rear East elevation, two storey extension to side North elevation and alterations. Comments by the 16 October 2026**	**Mr & Mrs White**
26/01897/DPO Notification	**Application to modify a S106 Agreement between Somerset Council and William Thomas David Gillam and Macra Limited dated 26th August 2025 to delete reference to local connection in respect of designated person in relation to shared ownership units and amend the tenure mix to provide all affordable housing units as social rent, relating to planning application 23/01470/OUT Townsend Farm Towns End Stalbridge Road Henstridge Templecombe Somerset Application Type : Discharge of Planning Obligation**	**Stonewater Limited**

b) To NOTE recent Planning Decisions by Somerset Planning Officers: Cllrs noted the following applications.

Application	Proposal	Applicant	Decision

24/01861/FUL	**Cherry Bolberry Farm, Furge Lane BA8 0RN Creation of a slurry lagoon in an existing pasture with additional areas for wild-flowers and pond to allow for BNG**		**Awaiting decision**
26/01892/HOU	**Location: Inwood House Inwood Henstridge Templecombe Somerset BA8 0PF. Proposal: Construction of a single storey link extension and alterations.**	**Mr & Mrs de Pelet**	**Awaiting decision**
26/01982/TCA Notification only	**Location: Quiet Corner House High Street Henstridge Templecombe Somerset BA8 0RA. To carry out tree surgery works to No. 4 trees within a Conservation Area. T1 and T2 intertwined Yew trees: overall crown reduction by 2.5m. T3 and T4 Holly/Yew: radial spread reduction by 2m. Pruning cuts should not exceed 60mm; work as per BS3998.**	**Mervyn Wright**	**Awaiting decision**
Planning Breach reports	**Reference 26/00155/ENF 25.6.2026 Stage Amber; Assessment and Investigation estimated completion date by Somerset Council cannot be given. Reference 26/00144/ENF 17.6.2026 Stage Amber; Assessment and Investigation estimated completion date by Somerset Council cannot be given.**		
26/01869/FUL	**Rhodes House Farm. Landshire Lane, Henstridge Templecombe Dorset BA8 0SD Extension to existing covered yard.**	**Mr C Barnes**	**Permitted with conditions 21st September 2026**

c) To AGREE a letter to Somerset Council Planning Department requesting an accumulative environmental impact assessment (EIA) for 17/03029/OUT, 21/03369/REM and 24/01183/COL and application 23/01470/OUT housing developments. Cllr Steel

d) To RECEIVE updates regarding any ongoing Highways concerns **Cllr Gaymer. Deferred from the meeting in September.**

e) To **receive a PROPOSAL** to distribute leaflets to residents in the South end of Whitchurch Lane for a 20mph limit. **Cllr Gaymer**. **Deferred from the meeting in September.**

f) To **AGREE** to contribute to Dorset Councils Local Plan Scoping consultation open until the 26 October 2026. **Cllr Petheram**

7 Finance

a) To **NOTE** the receipts for August 2026 deferred from the meeting in September. **RFO**

b) To **APPROVE** the payment schedule for September 2026. **RFO**

c) To **NOTE** the proforma invoice for the cemetery grave plaque **Cllr Steel**

d) To **RECEIVE QUOTATIONS AND APPROVE** the appointment of an internal auditor to carry out an Internal Audit 26-27 (May 2027). **Paper Clerk**

e) To **AGREE** burial, interment, and terms and conditions for the use of the PC cemetery 2026/2027. **Paper Clerk**

f) To **AGREE** to purchase the PC Christmas Tree next to the War Memorial from Grassroots **Cllr Steel**

g) To **ACCEPT** payment to Toomer for wood chippings £1,200 (Jubilee Boarder) recommended by the Open Spaces Committee**. Quote provided Cllr Steel.**

h) To **NOTE** the purchase of a rotavator and strimmer with funds agreed from the Community Grant for the allotment. **Cllr Steel**

i) To **AGREE** tenancy terms and conditions for the allotment **paper provided Cllr Scard**

j) To **NOTE** theft of maintenance equipment from the green shed located at St Nicholas Church, provision to secure and replace the equipment. **Cllr Graham/Cllr Scard**

k) To **RECEIVE** and **CONSIDER** a proposal from the Chair of the Village Hall to contribute towards the cost (estimated cost of £170) for repairing the vandalised drinking fountaining located at the Village Hall. **Paper provided Cllr Smith**

8 Council Matters

a) To **NOTE** letter received from Mr Shirlin concerning Village Fete **Cllr Smith**

b) To **AGREE** the new Village Patio protocol**. Paper provided Cllr Smith**

c) To **NOTE** the playground recreation equipment inspection report. Papers provided **Cllr Graham**

d) To **NOTE** a report from a parent regarding a serious accident in play area. **Clerk**

e) To **AGREE** to locate a SID between the School and the Bird in Hand **Cllr Graham**

f) **To RECEIVE** feedback from the LCN **Cllr Courtenay.**

g) To **NOTE Update** GDPR audit 26/2027 for Schedule 10 **Paper attached Clerk**

h) To **Note Items for next meeting November**

i) **Note revised date of 7th December to accommodate redecoration the lounge.**

Exempt Session – Exclusion of the Press and Public

The Council excluded the Press and Public and resolved that under section 1, paragraph 2 of the Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business because the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

a) To **AGREE NALC pay awards for staff**
b) To **AGREE CILCA excess hours proposal Cllr Smith**

Date of next meeting The next Parish Council meeting will be held on **Tuesday 3 November 2026**. All items for inclusion on the agenda and all items to be listed under issues arising from previous meetings must be received by the Clerk by **9.00am on 22 October.**

Date of next Open Spaces Committee meeting. The meeting will be held on the 13 October 2026.

Ann Lee Parish Clerk